

# Willamette Neighborhood Association

Willamette Neighborhood Association  
Pacific West Bank  
Date: 4/10/13

Call to order at about: 7:10pm.

1. Attendance: Beth Smolens, Julia Simpson, and Elizabeth Rocchia
2. Minutes: from (date) are posted on the City website was reviewed and some clarification was offered regarding the overview of how the WNA can support community efforts:

## ***We wrote in March:***

Overview of WNA funds and how worthy causes or neighborhood efforts are funded:

Groups have come to WNA asking for money for various neighborhood related projects. These requests have been voted on in the past. We have become hesitant to donate to groups due to dwindling neighborhood funds. Elizabeth Rocchia spoke with Kirsten Wyatt last year who informed her that some projects can be funded through a city Community Grant fund designated for events in the city. Elizabeth's understanding is that we can endorse money for a given event and send the information to the city who would then write the check. Old Fashioned Fair, Mary S. Young Arts Festival are examples of such groups that can receive community grant fund. The folks that come to us asking for donation could also ask for community grant fund. This should be noted for future reference with the WNA "granting" process.

## ***A more accurate description of our role:***

There are two ways the neighborhood can provide support for groups requesting money;

1. The neighborhood can vote and pass a motion to provide a dollar amount to support an event or project. While the WNA officers' only access to the City account is by a debit card, a check can be written on the city account for these types of requests. The WNA would need to send the minutes (with the details of the vote to pass the support given) to the City and request a check be issued from the WNA City account at the Pacific West Bank.
2. The other role of the WNA could be to apply for funds through the Community Grant Program which opens yearly around March. This is less spontaneous but still an effective way to fund those individuals who have projects or events in the community that the WNA would like to support. An example of this is the Willamette Living History Tour which has received money from the City every year since 2009.

## 3. Treasurer's Report

- a. US Bank balance: 1826.45
  1. Deposits:
  2. Withdrawals: 300.00 (yoga), 1181.77 (WLHT withdrew funds to develop their own account).
- b. Pacific West Bank balance: 773.57

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1. Deposits:

2. Withdrawals: Debit: 153.34 (WLHT), 92.96 (Office Depot), Check: 1087.11 (WLHT balance withdrawn to their own account).

General Discussion:

Since the meeting was attended only by officers, the discussion was informal and covered a variety of issues from NA finances, process, concerns of past, present and future.

Respectfully Submitted by,

Elizabeth Smolens, President