

## West Linn Sustainability Advisory Board Meeting

West Linn City Hall

11/21/19, 6-7:30pm

**Attendance**    **Board:** Cindy Ellison, Mary Baumgardner, Kim Bria, Sara Harding Mihm, Glen Friedman, Terry Shumaker,  
**Council Liaison:** absent  
**Staff Liaison:** Darren Wyss  
**Guests:** Victoria Meyer, Greg Smith

**Mission**    [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### 1. Public Comment (5 minutes)

- Victoria M has applied to be on the board and was in Salem this day protesting the Jordan Cove Project pipeline

### 2. Check-ins / Updates (5 minutes)

- Glen Friedman and Sara Mihn are leaving the board as of Dec 2019
- Mary B announced The Climate Crisis: Looking Ahead event December 2 in Oregon City
- Glen F announced a Solar Oregon meeting on Dec 5
- Cindy E attended a Xerces Society class on bees and learned that Xerces runs the Bee City program
- Kim B attended a Forestry Sustainability talk and announced an earthquake resiliency class on Dec 10 with Allison Perch
- Terry has been testing the new city website and the SAB needs to update its links

### 3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
July	<b>Darren</b> will work on overlays for right of way, park and open space map	Pending
July	<b>Kim</b> will work with <b>Sara</b> researching the sustainability staff position	Pending
July	<b>Cindy</b> will send <b>Darren</b> inner city bus questionnaire	Done
October	<b>Mayor Axelrod</b> will contact Ameresco to talk to SAB about energy audit	Pending
October	<b>Mayor Axelrod</b> to contact PGE about attendance at a SAB meeting	Pending
October	<b>SAB members</b> to flush out ideas on Education series	Pending
October	<b>Darren</b> will get list of members whose terms end in 2019	Done
October	<b>Darren</b> will contact John Rose about SAB membership	Done

#### 4. Review / Approve Meeting Notes (5 minutes)

**Summary** Approved October Meeting Notes

**Discussion** None

#### 5. Agenda Topic Consensus on 2019 Annual Report

**Summary** Draft will be finalized during work retreat – November 30 10:00 – 2:00

**Discussion** Terry submitted a draft via email that was discussed. Darren suggested we remove mention of company names. Sara suggested we roll over some 2018 challenges that still are relevant. Cindy added wording for climate action planning to goals as well as a proposal to get some city owned properties into the Leaders in Sustainability program from the county. Darren and Sara will email Terry with new wording on some sections as discussed.

#### 6. Agenda Topic Approach to Implement 2020 Goals

**Summary** A work retreat was scheduled to flush out this topic and prioritize (see above)

**Discussion** 7 goals are listed in the draft so far. Education series, climate plan, participation in Old Time Fair, city energy audit, research a sustainability staff person, proposal to ask city to participate in Leaders in Sustainability program, research a community garden expansion.

#### 7. Review New Action Items

- **Terry** will rework annual report and submit draft at work retreat
- **Darren** reword 3 proposed goals and send to Terry
- **Sara** will rephrase 2019 challenges and send to Terry
- **Cindy** will reserve the Adult Community Center for work retreat
- **Terry and Cindy** will lead discussion at work retreat on goals for 2020 and steps ahead