

## West Linn Sustainability Advisory Board Meeting

West Linn City Hall

10/17/19, 6-7:30pm

<b>Attendance</b>	<b>Board:</b> Glen Friedman, Mary Baumgardner, Sara Harding Mihm, Terry Shumaker, <b>Council Liaison:</b> Mayor Russell B. Axelrod <b>Staff Liaison:</b> Darren Wyss <b>Guests:</b> Victoria Meier, Steve Hopkins
<b>Mission</b>	<a href="#"><u>From the Charter (Mission):</u></a> The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### 1. Public Comment (5 minutes)

- None

### 2. Check-ins / Updates (5 minutes)

- Clackamas Climate Action Group has meeting scheduled on November 20<sup>th</sup>
- Mayor Axelrod is interested in exploring a partnership with PGE, SMART, and WLWV School District to address school transportation issues
- PGE has an e-car fair every year and the SAB should gather more information

### 3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
June	<b>Cindy</b> to invite Lisa Clifton to a meeting about Community Gardens	Pending
July	<b>Cindy</b> to research new options for October sustainability talk	Pending
July	<b>Kim</b> will work with <b>Sara</b> researching the sustainability staff position	Pending
July	<b>Mary</b> will talk to the Field Bridge garden organizers	Done
July	<b>Darren</b> will work on overlays for right of way, park and open space map	Pending
July	<b>Darren</b> will find out if the Adult Community Center or the TVFR stations charge for meeting space	Done
July	<b>Sara</b> to send contact information for the Community Energy Project	Done
July	<b>Mayor Axelrod</b> see what other cities have a sustainability staff and how they fund them	Done
July	<b>Cindy</b> will send <b>Darren</b> inner city bus questionnaire responses for compilation	Pending


#### 4. Review / Approve May Meeting Notes (5 minutes)

**Summary** Approved September Meeting Notes

**Discussion** None

#### 5. 2020 Topics – Sustainability Education Series

**Summary** Consensus to do another series next year.

**Discussion** Focus on topics that fit under the umbrella of climate change. 1. Transportation (E-bikes, E-cars); 2. Water Conservation; 3. Xeric Landscaping; 4. Partner with High School Ecology Club to sponsor a topic; 5. Finding a collective voice (advocacy mobilization); 6. Food sources/waste (CSA vs. Co-Op). Explore transitioning the education series to a yearly fair.

#### 6. Sustainable West Linn Strategic Plan – Appendix B Update

**Summary** The group will make this a goal for 2020

**Discussion** Need for an audit to set baseline to measure future attainment of goals. The topic of how the City implements the plan was discussed, part of which was the basic hierarchy/function of the organization. Ameresco is an organization that could be used to perform an energy audit on City facilities. The group went through the four tasks and agreed this will be a work in progress. The need to get utility billing information will be critical.

#### 7. 2019 Annual Report/2020 Goals

**Summary** The group will put together a draft report and finalize at the November meeting.

**Discussion** Initial ideas included: 1. Education Series; 2. Community Gardens; 3. City Energy Audit; 4. Update Appendix B; 5. Lobby for Sustainability Staff Person. Members of the Fields Bridge community garden discussed the relationship with the Parks Dept. and how the organization is structured with plot rental fees, water use, etc.

#### 8. Sustainability Staff Proposal

**Summary** SAB will work during the next year on the proposal

**Discussion** Americorp position was considered years ago, but didn't work out. Internships for college students is another viable option. Need to have a viable project and staff support for success. Proposal needs to be well thought out and include details about purpose, goals, how other cities fund/manage similar positions. Get Ameresco to an SAB meeting soon to help determine if future utility bill savings could be used to fund a position.

#### 9. Review New Action Items

- **Mayor Axelrod** to contact Ameresco to talk to SAB about energy audits
- **Mayor Axelrod** to contact PGE about attendance at future SAB meeting
- **All SAB Members** will flush out ideas on Education Series topics for next meeting
- **Darren** will get list of members who have terms ending at end of 2019
- **Darren** to contact John Rose about future with the SAB
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