

West Linn Sustainability Advisory Board Meeting

West Linn City Hall

9/19/19, 6-7:30pm

Attendance	Board: Cindy Ellison, Mary Baumgardner, Kim Bria, Sara Harding Mihm, Terry Shumaker, J Council Liaison: Mayor Russell B. Axelrod Staff Liaison: Darren Wyss Guests: None
Mission	From the Charter (Mission): The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

1. Public Comment (5 minutes)

- None

2. Check-ins / Updates (5 minutes)

- Mary B has attended meetings recently of the Clackamas County Commission and The West Linn Planning Commission. The Planning Commission suggested a joint meeting with SAB in the future

3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
June	Cindy to invite Lisa Clifton to a meeting about Community Gardens	Pending
July	Cindy to contact Glen about discussions on updating Plan for Climate Change	Done
July	Cindy to contact library for October dates for weatherization talks	Pending
July	Cindy to contact Alisha for display poster at library for September talk	Done
July	Cindy to reach out to Alex M for weatherization talk contact	Done
July	Darren to get flyer into August water bill	Done
July	Darren to send link to unused rights-of-way map	Done
July	Darren to send link to Bee City USA program	Done
July	Darren to email meeting notes template	Done
July	SAB to review Sustainability plan and Bee City USA Program	Done

4. Review / Approve May Meeting Notes (5 minutes)	
Summary	Approved July Meeting Notes
Discussion	None
5. Old Time Fair Review and E-bikes	
Summary	Good response and should plan to do again next year
Discussion	E-bikes, Pollinator poster and Backyard Habitat were good for drawing in people. The parade was a lot of fun and many people learned about the board and some of the things we work on. More E-bike promotion was discussed especially at the grand opening event for the new Main Street Willamette. There should also be a recharging unit somewhere in the area but not on Main st. Possibly the police station? People who filled out the inner city bus questionnaire were mostly positive. Discussion is on going with the School board to replace old dirty school buses with a shared Smart bus but they are mostly not in favor.
6. Sustainability Education Series	
Summary	We could look into having the October talk on a Saturday and possibly a different location to get more attendees
Discussion	Attendance has been low for the series but still positive and should be continued next year. The Community Energy project does the weatherization workshop and we will try and get them for October
7. Sustainable West Linn Strategic Plan-Climate Action Plan	
Summary	Terry and Glen produced a task review and CAP notes pulled from the WLSP including a suggestion to hire a city sustainability expert. SAB to hash out possible options to discuss with City Manager Stein. SAB to review CAP notes when working on goals for 2020
Discussion	Mayor Axelrod encouraged the SAB to be creative in discussions to add a sustainability expert to the city staff. Options might include sharing the position with another city, hiring a contractor paid hourly, etc.
8. Community Gardens Research	
Summary	SAB will research right of ways, parks and open spaces for possible gardens, either community vegetable gardens or maybe pollinator gardens
Discussion	Darren will take unimproved right of way map and overlay it with topographic and water access information. We discussed looking at the structure of the Fields Bridge garden as well as looking at starting a pilot project to present to council encouraging neighborhood pollinator gardens in some of these areas.
9. Review New Action Items	

- **Cindy** to research new options for October sustainability talk
- **Kim** will work with **Sara** researching the sustainability staff position
- **Mary** will talk to the Field Bridge garden organizers
- **Darren** will work on overlays for right of way, park and open space map
- **Darren** will find out if the Adult Community Center or the TVFR stations charge for meeting space
- **Sara** send contact information for the Community Energy Project
- **Mayor Axelrod** see what other cities have a sustainability staff and how they fund them
- **Cindy** will send **Darren** inner city bus questionnaire responses for compilation