

## West Linn Sustainability Advisory Board Meeting

West Linn City Hall

7/18/19, 6-7:30pm

**Attendance Board:** Cindy Ellison, Mary Baumgardner, Kim Bria, Sara Harding Mihm (via phone)

**Council Liaison:** None **Staff Liaison:** Darren Wyss **Guests:** None

**Mission** [From the Charter \(Mission\)](#): The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### 1. Public Comment (5 minutes)

- None

### 2. Check-ins / Updates (5 minutes)

- Darren - Glen F. will remain on the Board until the end of the year, but can only make the October and November meetings, so any topics that could use his expertise should be considered at those two meetings.

### 3. Review Action Items from past meeting(s) (5 minutes)

<b>Month</b>	<b>Action Item</b>	<b>Status</b>
June	<b>Darren</b> to check on residency requirement for being appointed to the SAB	Done
June	<b>Mary</b> to coordinate SAB banner design/purchase	Done
June	<b>SAB Members</b> to discuss Education Series marketing next month	Done
June	<b>Darren</b> to send link to Plastics Bill passed by legislature & Neonics Resolution	Done
June	<b>SAB</b> to review Sustainability Plan (Darren to email plan to group)	Done
June	<b>Darren</b> to print Sustainability Plan and Neonics Resolution for Fair	Done
June	<b>Cindy</b> to invite Lisa Clifton to a future meeting	Pending
June	<b>Cindy</b> to contact John about creating a new Sustainability Education Series flyer	Done
June	<b>Sara</b> to check with Clackamas County on recycling game	Done
June	<b>Darren</b> to email meeting notes template	Pending
June	<b>Darren</b> to check on solar readiness of single-family homes	Done
June	<b>Darren</b> to check on Metro compost bins	Done
June	<b>Darren</b> to check on getting message into utility bill	Done

June	<b>Cindy</b> to contact Alisha to market Education Series talk	Done
June	<b>Cindy</b> to draft survey questions for intra-city shuttle	Done

#### 4. Review / Approve May Meeting Notes (5 minutes)

**Summary**      Approved June Meeting Notes

**Discussion**    None

#### 5. Discussion : Old Time Fair Booth/Staffing & Parade (30 minutes)

**Summary**      The SAB finalized shifts at the booth and coordinated meeting spot for parade

**Discussion**

Mary checked in and received the booth space  
Schedule for the booth for the weekend was discussed and finalized  
Materials to display were finalized  
Tables, chairs, and canopy secured  
Banner has been picked up

#### 6. Discussion : Sustainability Education Series Marketing (10 minutes)

**Summary**      Discussed marketing for September recycling talk

**Discussion**

Darren will get message into utility bills in August  
Cindy to contact Alisha and Neighborhood Association Presidents  
SAB members to put on Nextdoor  
Cindy to contact Alisha to produce large poster to display in library  
September 16<sup>th</sup> is date of recycling talk

#### 7. Discussion : Focus for Remainder of 2019 (25 minutes)

Sustainable West Linn Strategic Plan

Best course of action may be to do an accounting of what has been completed in Appendix B  
SAB Members to go through plan and come to next meeting ready to discuss strategy to update

Community Garden Expansion

Look at unused rights-of-way for slopes/access to water/etc. Research possibility of pilot program

Future policy/program development if supported by Council/Staff Bee City USA

Darren to send link to program and SAB Members to review program

#### 8. Review New Action Items

- **Cindy** to contact Glen about Oct/Nov discussions on updating Plan addendum
- **Cindy** to contact library for October dates for weatherization talk

- **Cindy** to contact Alisha for poster to display at library for September talk
- **Cindy** to reach out to Alex M. for weatherization talk contact
- **Darren** to get flyer into water bill in August
- **Darren** to send link to unused rights-of-way map
- **Darren** to send link to Bee City USA program
- **Darren** to email meeting notes template
- **SAB** to review Sustainability Plan and Bee City USA Program