

## West Linn Sustainability Advisory Board Meeting

West Linn City Hall

6/20/19, 6-7:30pm

<b>Attendance</b>	<b>Board:</b> Cindy Ellison, Mary Baumgardner, Kim Bria, Sara Harding Mihm <b>Council Liaison:</b> None <b>Staff Liaison:</b> Darren Wyss <b>Guests:</b> Quinn Birmingham, Kileen Birmingham, Nathan Pearson, Kevin Pearson
<b>Mission</b>	<a href="#"><u>From the Charter (Mission):</u></a> The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

### 1. Public Comment (5 minutes)

- Two members of Boy Scout Troop 149 were present to observe the meeting as they are working towards communication badges

### 2. Check-ins / Updates (5 minutes)

- Kim attended the Green Transportation Conference and innovations in electric charging stations are changing rapidly. A conversation about electric charging stations as part of the Willamette Falls Drive improvements needs to take place to plan accordingly.
- Jim Wilmes emailed a recap of the joint SAB/City Council meeting that Darren will forward
- Waterfront/PGE Open House tonight at the Adult Community Center
- Mary, as a new board member, provided an overview of her interests: mill settling ponds, beaver ambassadors, conservation/preservation/bio-diversity, open space/natural areas as a form of economic development

### 3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
May	<b>Darren</b> to send <b>Mayor Axelrod</b> reminder to review/edit SAB Charter Document	Pending
May	<b>Darren</b> to talk to Ken W. & John W. about Energy Trust program	Done
May	<b>Darren</b> to add Jim Wilmes to SAB email list	Done
May	<b>Terry</b> to confirm no cost for fair booth & e-bikes can share booth & logistics of fair (table, canopy, etc.)	Done
May	<b>Darren</b> to check with Building Official on state solar-readiness policy for single-family homes	Pending
May	<b>Darren</b> to contact Metro about compost bins	Pending
May	<b>Terry</b> to make powerpoint and send to group for review	Done
May	<b>Darren</b> to check on process/timing of getting ad in utility bill mailing	Pending
May	<b>Darren/Cindy</b> to include June agenda item for Education Series dates/marketing	Done

May	<b>Terry</b> to check with Parks Dept. about getting into parade	Done
May	<b>Darren</b> to check on possibility for getting an SAB banner	Done
May	<b>Cindy</b> to check on library dates in Sept/Oct	Done
May	<b>Cindy</b> to contact Alisha S. for NAP email list	Pending
May	<b>Terry</b> to check in with e-bike groups	Done
May	<b>Sara M.</b> to send Kim access to Google Drive	Done

#### 4. Review / Approve May Meeting Notes (5 minutes)

**Summary** Approved May Meeting Notes

**Discussion** None

#### 5. Discussion: Recap SAB/Council Worksession and Next Steps (25 minutes)

**Summary** The SAB needs to prioritize where to focus its effort

**Discussion** Single-Use Plastics (straws, bags, take-out containers) can be dropped as a priority item as the state has passed a rule.

Council was interested in SAB having a survey about a City shuttle at its Old Time Fair booth  
Cindy to draft a couple of questions

Climate Action Plan decision to simply update Sustainability Plan Addendum  
Need a baseline to gauge progress towards goals  
City owns a number of hybrid vehicles but need the baseline  
Lake Oswego and Milwaukie have plans to review/get ideas

Community Gardens Council liked the idea of more gardens  
Water availability would need to be addressed

Code Review for Sustainability Practices Council liked this idea  
Sustainable Purchasing Policy

Bee Keeping in City Possibly a project to clarify rules within the City to follow-up on West Linn becoming a Bee City USA

#### 6. Discussion: Sustainability Education Series (15 minutes)

**Summary** Discussed marketing for next topics in series.

**Discussion** May 20<sup>th</sup> Eileen Stark talk had approximately 20 attendees  
Continue discussion in July  
September 16<sup>th</sup> is reserved at Library for Recycling/Reuse talk

#### 7. Discussion: Old Time Fair Booth/Staffing (25 minutes)

The SAB will participate in the parade & coordinate potential costumes

Mary will check on a banner design/ordering

Kim has a table to use and Mary has a canopy to use

Cindy will bring a Backyard Habitat bin

Registration for the parade is 8:00 to 8:30am on day of parade

Copies of Sustainability Plan and Neonics Resolution at table (Darren to print and bring to July meeting)

Flyers for next Education Series talks (Cindy to contact John about creating a new flyer)

Have games for kids (Sara to check if Clackamas County has an existing setup)

## 8. Review New Action Items

- **Darren** to check on residency requirement for board membership
- **Mary** to check on banner and draft a design
- **SAB Members** to discuss Education Series marketing next month
- **Darren** to send link to Plastics Bill passed by legislature & Neonics Resolution
- **Cindy** to draft shuttle survey questions
- **SAB Members** to review Sustainability Plan (Darren to email plan to group)
- **Cindy** to invite Lisa Clifton to a future meeting
- **Darren** to print Sustainability Plan and Neonics Resolution for Fair
- **Cindy** to contact John about creating a new Sustainability Education Series flyer
- **Sara** to check with Clackamas County on recycling game
- **Darren** to email meeting notes template