

West Linn Sustainability Advisory Board Meeting

West Linn City Hall

1/17/19, 6-7:30pm

Attendance **Board:** Cindy Ellison, Glen Friedman, Sara Harding Mihm, Alex Mihm, John Rose, Terry Shumaker
Council Liaison: None
Staff Liaison: Darren Wyss
Guests: Sandra Kercher (Name spelling? Interested in bringing composting to West Linn), Pat Lydon (Interested in intersection of sustainability and public health. Works in sustainability at Legacy Health.)

Mission [From the Charter \(Mission\):](#) The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

1. Public Comment (5 minutes)

- None.

2. Check-ins / Updates (5 minutes)

- **John** shared that Sharon Selvaggio is presenting on pesticides-free neighborhoods in Oregon City. Said he'll be absent for about a month to care for a friend.
- **Sara HM** shared that Susie Patterson from the Backyard Habitat Program will be presenting in February.
- **Cindy** is going to be gone in April because she is going to Japan.

3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
July	<ul style="list-style-type: none">• Russ will connect with the C4 (Clackamas County Coordinating Committee) to understand where other cities within Clackamas County stand on a plastic ban.	Pending; Russ will connect at the upcoming meeting. A Clackamas Commissioner asked Russ to look into it and he's interested to move it forward. Discussed a plastic bag survey for general interest and feedback.

August	<ul style="list-style-type: none"> ● Darren will ask the City Manager if we need to go through a formal process to approve our charter. 	Review the charter with Russ' comments before it goes into approval
November	<ul style="list-style-type: none"> ● All SAB members are encouraged to meet with their workshop buddies to start working on details. 	In progress
November	<ul style="list-style-type: none"> ● Darren to schedule a date to have a joint work session with City Council. 	Pending retreat this weekend
December	<ul style="list-style-type: none"> ● Sara HM to add the following to the January agenda: <ul style="list-style-type: none"> ○ Overview of Google Docs so that folks know how to use what we frequently ○ Discussion about the sustainability education series regarding deadlines and responsibility to develop content for a variety of topics (see above). 	Done
December	<ul style="list-style-type: none"> ● Darren to get information on the Old Time Fair regarding logistics and getting SAB a table. 	Option to have a standalone or be a part of the City booth
December	<ul style="list-style-type: none"> ● Darren and Alex to meet about the website on January 10, 2019 at 3pm. 	Pushed until further notice; the County is currently updating their website

4. Review / Approve December Meeting Notes (5 minutes)

Summary December minutes were approved unanimously.

Discussion None.

5. Election of Chair and Vice-Chair (5 minutes)

Summary This agenda was pushed to February's meeting.

Discussion None.

6. Discussion: Sustainability Education Series Updates & Deadlines (30 minutes)

Summary SAB members updated the group on the Sustainability Education Series at the Library and established deadlines for moving forward to implement the Series.

Discussion Detailed notes can be found on the [Milestone 1 - Sustainability Education Series](#) document

7. Review SAB Google Drive folder (30 minutes)

Summary **SAB members reviewed the organization and contents of the [West Linn Sustainability Advisory Board](#) folder on Google Drive.**

Discussion

7. Review New Action Items (5 minutes)

- **Sara HM** connect Cindy w/ Patrick Malee at the West Linn Tidings.
- **Cindy** to share the workshop description provided by Elleen Stark.
- **John** to email Alicia Shroyer regarding West Linn's branding needs, regarding a flyer for the workshop series.
- **All** to complete workshop descriptions, tiles, and bios.
- **Sara HM** to send out the link to the WL SAB folder to the group.