

West Linn Sustainability Advisory Board Meeting

West Linn City Hall
10/25/2018, 6:00-7:30pm

Attendance	Board: Cindy Ellison, Glen Friedman, Sara Harding Mihm, Alex Mihm, John Rose, Terry Shumaker Council Liaison: None Staff Liaison: Darren Wyss Guests: None
Mission	From the Charter (Mission): The Sustainability Advisory Board is committed to collaborating with government and residents to improve the quality of life in West Linn by advancing stewardship of our environmental, social, and economic resources that is equitable for all present and future generations.

1. Public Comment (5 minutes)

- None.

2. Check-ins / Updates (5 minutes)

- In addition to personal check-ins, one time-sensitive check-in included the prompt for anyone whose term is expiring, or deciding to end their term with SAB let **Sara HM** know by the November SAB meeting.
- **Alex** shared that the West Linn EcoChallenge team beat Lake Oswego -- again! He also said that John Williams had done an outstanding job at communicating with City staff during EcoChallenge to encourage their participation, and even offered raffle prizes.

3. Review Action Items from past meeting(s) (5 minutes)

<u>Month</u>	<u>Action Item</u>	<u>Status</u>
July	<ul style="list-style-type: none"> • Alex and Darren Wyss will coordinate on updating the City's website that shares information on recycling and garbage, to align it with the Clackamas County's website. 	In progress
July	<ul style="list-style-type: none"> • Russ will connect with the C4 (Clackamas County Coordinating Committee) to understand where other cities within Clackamas County stand on a plastic ban. 	Russ was not in attendance
July	<ul style="list-style-type: none"> • Sara HM send some information on plastics bans to Russ in preparation for talking with the other Mayors. 	Link to statewide bans
July	<ul style="list-style-type: none"> • Sara HM to ask Eileen Stein when a good time to get in front of Council would be on plastics, pending their 2019 goal setting. 	Darren will ask her
July	<ul style="list-style-type: none"> • Sara HM and Alex to meet about the Council and Staff education series and put together a proposal to move forward on topics or tours to include. 	In progress, pending November election
August	<ul style="list-style-type: none"> • Darren will ask the City Manager if we need to go through a formal process to approve our charter. 	Pending

August	<ul style="list-style-type: none"> ● Darren will ask Eileen when she thinks we should move forward on a plastics reduction conversation so that Council can include this as one of their goals for 2019. 	Pending
August	<ul style="list-style-type: none"> ● Darren will email the bullet points about what should be included in the draft proposal. 	Done
August	<ul style="list-style-type: none"> ● Glen will check in with the Library about hosting the Reduce, Reuse, Recycle workshop in Spring 2019. (amended to say: he'd ask about multiple workshops) 	In progress
August	<ul style="list-style-type: none"> ● Alex will send an invitation to the September 6 panel in Lake Oswego about a plastic bag ban. 	Done on 8/16/18
August	<ul style="list-style-type: none"> ● Alex to send a meeting request to Jenny Slepian for Glen, Alex, and Sara HM to meet about the CAP. 	Done
August	<ul style="list-style-type: none"> ● Alex will send out EcoChallenge registration information to SAB members to join. 	Done on 9/26/18 and 10/2/18
August	<ul style="list-style-type: none"> ● Alex will speak with his Clackamas County colleague, Stacy, about the recycling website. 	Done

4. Review / Approve August Meeting Notes (10 minutes)

Summary	August minutes were approved unanimously by all those who were present at August's meeting.
Discussion	None.

5. Discussion: Proposal to Create a Climate Action Plan (20 minutes)

Summary	This conversation will be continued in November as a result of the discussion, described below.
Discussion	<p>Alex provided an overview of the conversation held between him, Glen, Sara HM, and Jenny Slepian of Lake Oswego.</p> <p>SAB conversation included concerns about a Climate Action Plan cost, staff capacity, and the likelihood of implementation without a City staff person whose role is to focus on sustainability. The group decided that our next meeting will include more conversation about how to recommend, via proposal, that our current Sustainability Plan be adapted into a Climate Action Plan, through language tweaks and modifications that includes mitigation and adaptation actions.</p>

6. Discussion: Proposal to Increase Participation in PGE's Clean Wind Program (20 minutes)

Summary	Alex presented findings on City facilities usage from 2017-2018, and how much of the City's current utility bill would be eligible for the Clean Wind Program.
Discussion	The budget will be approved in the coming fiscal year so now is an ideal time to make our case for renewable power, include the recommendations from the audit made by the OIT students, and a request to revisit the \$40,000 budget line item that had been used for sustainability projects in the past.

7. Discussion: Sustainability Education Series next steps (20 minutes)

Summary	SAB members agreed to remain in the education series topic groups noted on this document . The first workshop to be planned will be Reduce, Reuse, Recycling and will include Alex, Terry, and Sara HM.
Discussion	SAB discussed: <ul style="list-style-type: none">● Holding the workshops on the same day of the month, like : The “third Thursday of the month.”● A general month to hold each of the five events.● The group members who will work on each topic.● Glen will reach out to the Library and send available dates so that we can discuss which topic would be held in the available time slots.

8. Review New Action Items (5 minutes)

- **All SAB Members:**
 - For anyone whose term is expiring, or deciding to end their term with SAB, let **Sara HM** know by the November SAB meeting.
 - Begin to meet with your education series topic buddies to begin discussing content, speakers, and any other considerations for the event.
- **Darren** to find out if current SAB members need to re-submit an application, if their term is expiring.
- **Sara HM** to email SAB:
 - Multnomah County Resource Conservation Report
 - City of Milwaukie Climate Action Plan
- **Glen** will reach out to the Library regarding hosting the Sustainability Education Series, and will send available dates so that SAB can discuss which topic would be held in the available time slots.

From Past Meetings:

- **Alex** and **Darren Wyss** will coordinate on updating the City’s website that shares information on recycling and garbage, to align it with the Clackamas County’s website.
- **Russ** will connect with the C4 (Clackamas County Coordinating Committee) to understand where other cities within Clackamas County stand on a plastic ban.
- **Sara HM** send some information on plastics bans to **Russ** in preparation for talking with the other Mayors (here’s a [link](#) to statewide bans)
- **Sara HM** and **Alex** to meet about the Council and Staff education series and put together a proposal to move forward on topics or tours to include. (pending November election)
- **Darren** will ask the City Manager if we need to go through a formal process to approve our charter.
- **Darren** will ask Eileen when she thinks we should move forward on a plastics reduction conversation so that Council can include this as one of their goals for 2019.

Decisions Made

- **Alex** will apply for SAB but pull out of the application process if we find out that others have applied to join the Board.

Notes

- Darren said that SAB should decide on top 3-5 things we’d like the City to tackle in the short term, and ask Council to include one of them as a Council goal.