

<b>West Linn Sustainability Advisory Board Meeting</b> 8/17/17	
<b>Attendance</b>	<b>Board / Staff / Guests:</b> Cindy Ellison, Sara Harding Mihm, Sara Weihmann, Cecil Denney, Clare Bean, Darren Wyss, Russ Axelrod
<b>Action Items</b>	<ul style="list-style-type: none"> <li>• <b>Sara HM</b> to send PDFs of SAB meeting minutes to Courtney Flynn to be shared on the City of West Linn website</li> <li>• <b>Sara HM</b> to ask how local jurisdictions have approached the possibility of having a Sustainability staff person</li> <li>• <b>Sara HM</b> to send Metro commercial PDF to SAB</li> <li>• <b>Clare</b> will ask Jenny at Lake Oswego about acquiring a sustainability staff person</li> <li>• <b>Alex</b> to follow up with Parks staff or Sharon to find out who could fill out the remainder of the chemical spreadsheet</li> <li>• <b>Alex</b> to share the Chemical Inventory with Russ</li> <li>• <b>Alex</b> to follow up with Clackamas County regarding how SAB can assist in the education process of composting -- West Linn (Courtney) could help with marketing efforts</li> <li>• <b>Russ</b> to send group the letter from elected leaders condemning hate groups</li> <li>• <b>Darren</b> to follow up with <b>Sara HM</b> regarding posting the meeting minutes on the public website</li> <li>• <b>Darren</b> to send an email to <b>Tamara</b> to get an update on the goals that she was in charge of (purchasing policy, etc.)</li> <li>• <b>Cecil</b> to send <b>Sara HM</b> and <b>Clare</b> the goal spreadsheet and Sara will enter it into a Google spreadsheet</li> <li>• <b>Clare</b> to follow up with <b>Sara W.</b> on metrics</li> <li>• <b>Clare</b> and <b>Darren</b> to include 30 minutes on September's agenda to discuss community solar</li> <li>• All <b>SAB members</b> to review their goals on the sheet that Cecil created</li> <li>• When details of the WLRR recycling and trash event are set, put information on the City of West Linn website</li> </ul>
<b>Decisions Made</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
<b>Notes</b>	<ul style="list-style-type: none"> <li>• A work session will take place in September where another SAB member will be appointed.</li> </ul>