

WEST LINN MEETING NOTICE

Sustainability Advisory Board

**March 23, 2017
6:00 p.m.**

West Linn City Hall
22500 Salamo Road
West Linn, OR 97068

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1. Action Item Follow-Up (30 mins)
 - a. Send list of earth fair related tasks & sign up request (Sara HM)
 - b. Meet with City Mngr (Clare & Sara HM)
 - c. Request report from PGE on residential outreach (Sara HM)
 - d. Contact PSSR or USDN for analysis on staff sustainability position (Sara HM)
 - e. Schedule appointment with Finance Director (Tamara)
 - f. Follow-up with Terri Jones, re: NWEI discussion group (Glen)
 - g. Research sustainability intern job description Conservation (Glen)
 - h. Research Climate Pledge for Mayors (Sara W)
 - i. Email 2016 SAB Annual Report (Darren)
 - j. Old Time Fair Booth follow-up (Darren)
 - k. Forward email for board/commission training (Darren)
 - l. Ongoing Goals
 - i. Research community solar (Glen)
 - ii. Discuss goal keeper role with Glen (Clare)
 - iii. Leaders in Sustainability recruitment (Alex)
 - iv. Track Backyard Habitat Certification Program (Alex)
 - v. Increase PGE participation in renewables (Alex)
 - vi. Research fruit gleanng app/software (Sara W)
 2. Update: West Linn Earth Fair (15 mins)
 3. Discussion: Communication with City – where is the breakdown? (20 mins)
 4. Discussion: Goal Keeper and Goals Status (10 mins)
 5. Action Items for Next Meeting (20 mins)