

Sunset Neighborhood Association Meeting Minutes

Wednesday, January 7, 2026

Location: Online, Zoom Meeting

CALL TO ORDER

The meeting was called to order at 7:00 p.m. A motion to approve the agenda was made, seconded, and passed unanimously.

PRESENT

12 members were present throughout the meeting.

The meeting attendance sheet is in our files and is available upon request.

SECRETARY'S REPORT

Minutes of the previous October 20, 2025 meeting were available and approved as posted on the SNA website.

TREASURER'S REPORT

The Treasurer reported that no funds have been spent since the last meeting. The annual report has been filed with the City of West Linn to receive the next stipend.

SNA – Discretionary Funds

Date	Description	Debit	Credit
August 22, 2025	Big size poster prints - Summer Gathering	\$37.03	
August 20, 2025	Dairy Hill Events - Summer Gathering	\$150.00	
August 15, 2025	PNW Iconic Events - Summer Gathering	\$340.00	
August 13, 2025	Spectator Pizza - Summer Gathering	\$288.61	
August 13, 2025	Amazon Purchase - Summer Gathering	\$7.59	
August 07, 2025	Dairy Hill Events - Summer Gathering	\$450.00	
August 04, 2025	Dollar Tree - Summer Gathering	\$25.25	
July 21, 2025	WL Library - Copies - Summer Gathering	\$7.50	
July 21, 2025	Amazon Purchase - Summer Gathering	\$52.43	
July 21, 2025	Amazon Purchase - Summer Gathering	\$35.47	
July 18, 2025	Amazon Purchase - Summer Gathering	\$20.38	
July 17, 2025	Yearly stipend, City of West Linn		\$1,589.13
June 27, 2025	Initial payment artist for Summer Gathering	\$50.00	
April 17, 2025	Donation to Historic Willamette Main Street	\$150.00	
April 08, 2025	Check #1006 Zoom Annual Subscription	\$159.90	
March 17, 2025	Yearly stipend, City of West Linn		\$1,458.09

Available Balance \$7,973.50

*Grand total spent on Summer Gathering was \$1,464.26

GUEST SPEAKER

Kevin Bonnington, West Linn City Councilor, Emergency Preparedness

Some of the topics discussed:

- Personal Responsibility: In major events like earthquakes or wildfires, city and state resources will be stretched thin; individuals and families should be prepared to be self-sufficient for two weeks.
- Resources: The Oregon Department of Emergency Management offers a "**Be 2 Weeks Ready**" toolkit, available as a PDF or an 8-module online course covering food, water, waste, and first aid.
- Neighborhood Coordination: Neighbors are encouraged to coordinate resources, such as identifying those with medical skills or shared tools and water sources.
- City Facilities: The West Linn Police Station serves as the Emergency Operations Center. City Hall, the Library, and the Adult Community Center are equipped with generators. The new city operations building is designed to seismic standards and will house fuel for city response vehicles.
- Alerts: Residents should sign up for **FlashAlerts** and use the **City of West Linn app** for emergency notifications.

OLD BUSINESS

- **Sunset Park Swing:** Parks and Recreation (Megan Big John) confirmed that the "bird's nest" style swing was selected following community feedback. Installation is scheduled to begin in approximately two weeks.
- **Flagged Crosswalks:** Discussion continued regarding reflective flag kits which cost approximately \$200 each plus shipping. The board will review the city's list of pedestrian safety hotspots to identify suitable intersections for a pilot program before soliciting community feedback via a poll.

NEW BUSINESS

- **Signage Request:** A request was made for the city to investigate a "low sight" sign at the corner of Knox and Summit to protect pedestrians from vehicles cresting the hill.

FUTURE EVENTS

- The association discussed holding another **Neighborhood Picnic** in late summer.
- An **Easter Egg Hunt** at Sunset Park was proposed for future planning (potentially 2027).
- Interest was expressed in coordinating a **Neighborhood Garage Sale** day to increase visitor traffic.

ADJOURNMENT

With no further business before the Sunset NA, the meeting was adjourned at 7:40 p.m.

** Next meeting will take place on April 8th. **

Respectfully submitted by Cayetano Gil Sanchez, Secretary of the SNA.

SNA OFFICERS

President	Jessica Trout
Vice President	Christelle Sheldon
Secretary	Cayetano Gil Sanchez
Treasurer	Julianna Guy

For any inquiries or matters related to the Sunset NA, please feel free to contact us at:

sunsetnawestlinn@gmail.com

For general city information, or association info and meeting minutes, visit:

westlinnoregon.gov | westlinnoregon.gov/sunset