

Sunset Neighborhood Association Meeting Minutes

Wednesday, April 16, 2025

Location: Online, Zoom Meeting

CALL TO ORDER

Eric Roberts, President of the Sunset Neighborhood Association (SNA), called the meeting to order at 7:00 p.m.

PRESENT

19 members were present thorough the meeting.

The meeting attendance sheet is in our files and is available upon request.

ADDITIONS

Topics by Kara Clark and Carol Smith were added to be discussed during the *New Business* portion of the meeting.

SECRETARY'S REPORT

Minutes of the previous January 08, 2024 meeting were available and approved as posted on the SNA website.

GUEST SPEAKER

Megan Big John, Director, West Linn Parks and Recreation

- Megan introduced herself and commented about the work Parks and Recreation is doing for Sunset Park and other city parks. She declared the commitment the city is doing to monitor and maintain the different parks with the introduction of a new plan, and also invited the community to reach out with feedback.
- Members of the Sunset NA inquired about the status of the zip line and other park equipment, and discussed the possibility of new additions to the park. Megan offered a couple of options the department is looking at: a new single bay arch swing set or a new multiple-user Oodle swing. Feedback from the community is encouraged. A note was made to try to maximize the space that is dedicated to the now defunct zip line in order to make the best use of it for new equipment additions.
- Megan also discussed the work on maintaining and clearing up Wilderness Park, in an effort to mitigate fire risk in the area. There is also ongoing work on removing invasive ivy.

TREASURER'S REPORT

SNA – Discretionary Funds

Date	Description	Debit	Credit
April 17, 2025	Donation to Historic Willamette Main Street	\$150.00	
April 08, 2025	Check #1006 Zoom Annual Subscription	\$159.90	
March 17, 2025	Yearly stipend, City of West Linn		\$1,458.09
May 23, 2024	Check #1005 Zoom Annual Subscription	\$160.86	
Jul 21, 2023	Check #1004 Zoom Annual Subscription	\$149.90	
Jul 14, 2023	Yearly stipend, City of West Linn		\$1,460.70
Jul 27, 2022	Yearly stipend, City of West Linn		\$900.00
Mar 16, 2022	Check #1003 Zoom Annual Subscription	\$149.90	
Jul 22, 2021	Yearly stipend, City of West Linn		\$900.00
Jul 30, 2020	Yearly stipend, City of West Linn		\$900.00

Available Balance \$7,848.63

OLD BUSINESS

- **President of the Sunset NA resigns** : Due to personal reasons Eric Roberts, current president of the association, steps down from the position with immediate effect. After opening the floor asking for volunteers to take on the role, no candidate was found and the position will stay open. The rest of members of the NA board will take on the functions and responsibilities of the President's role for the time being. Kevin Bonnington is not able to run for an SNA board seat, but did volunteer to lead SNA meetings by proxy for the Vice President. The community members present were agreeable to this.
- **Yearly Stipend from the city of West Linn** : The association completed the required documents and received the yearly stipend corresponding to 2023. The yearly stipend corresponding to 2024 should be received in the upcoming months when they typically disburse.
- **Historic Willamette, Discussion and Vote for Donation** : A previously approved (via vote) donation of \$150 was completed using funds from the SNA account.
- **Summer Gathering** : The Vice President gave an update on the current work the task force is doing to organize a community event on Sunday, August 17th. The event will take place in the afternoon at Sunset Park. Both pavilions in the park have been reserved and the task force has determined a tentative budget for the event. A call was made to take a vote to approve a budget of \$2,000 from the SNA account for the gathering. The motion was approved, and after voting, the budget was unanimously passed by the members present.
- **Adopt-A-Street Task Force** : The Treasurer announced intention to take charge of leading this initiative. More info to come later.

NEW BUSINESS

- **Kara Clark, Candidate to the WLWV School District Board :**

Kara introduced her candidacy to the School District Board in the upcoming May election and answered to some questions from SNA members related to the relationship of the School District with the city of West Linn, the upcoming proposed budget cuts, etc. She offered the possibility of holding an event with other candidates to the School District open seats at a later date. More information on her candidacy can be found here: karaclark4kids.com

- **Proposed recognition of local businesses :** The Vice President (Christelle Sheldon) brought up this topic sent to the SNA by Carol Smith. The suggestion is to recognize local “Sunset Market” and its ongoing support during the years to our community. An effort was announced to communicate with the business and invite them to be part of the upcoming Summer Gathering. Christelle will also make inquiries with the other NA presidents to see what recognition efforts other NAs have in place.

- **Addition of cross walks :** Eric Roberts talked about the need of a cross walk in the Clark St area to help facilitate the commute of children towards Sunset Elementary. The city has been working on a plan that will be announced soon with specific priorities and upcoming work adding crosswalks and other traffic measures.

ADJOURNMENT

With no further business before the Sunset NA, the meeting was adjourned at 8:05 p.m.

**** Next meeting TBA, tentatively in July ****

Respectfully submitted by Cayetano Gil Sanchez, Secretary of the SNA.

SNA OFFICERS

President	-
Vice President	Christelle Sheldon
Secretary	Cayetano Gil Sanchez
Treasurer	Julianna Guy

For any inquiries or matters related to the Sunset NA, please feel free to contact us at:

sunsetnawestlinn@gmail.com

For general city information, or association info and meeting minutes, visit:

westlinnoregon.gov | westlinnoregon.gov/sunset