



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

UTILITY ADVISORY BOARD MEETING

Tuesday, April 12, 2022

6:00 pm – Regular Meeting – WebEx*

The Utility Advisory Board shall make recommendations to the City Council concerning rates for water. These recommendations shall pertain to those legislative matters to be decided by the City Council concerning or affecting rates, such as master facility plans and service levels as they relate to rates.

Members Present: Anthony Lairson, Dean Wood, Jon Miller, Jocelyn Pease, Mona LaPiere, Jeremy Rodriguez, TJ Lambert

Members Absent:

Staff/City Representatives Present: Erich Lais, Lauren Breithaupt, Justin Loveland

Guests Present: Todd Jones – City Council

1. Call to Order and Introductions

Meeting called to order at 6:08pm by Chair Miller.

2. Approval of Summary Notes from October 2021

Anthony Lairson moved to approve, second by Mona LaPiere. Motion passed 6-0.

3. Business:

a. Nomination/Election of Chair and Vice Chair

Chair Miller went through the duties and responsibilities as a reminder to UAB members. Chair Miller also noted that the meetings must be held within city limits. Jon Miller nominated Jocelyn to serve as Chair, Mona seconded. Nobody opposed, approved by unanimous vote. TJ asked if anyone was interested in the Vice Chair position. Jon Miller nominated Dean Wood for Vice Chair, Anthony seconded. Nobody opposed, approved by unanimous vote.

b. Meeting schedule discussion:

Next meeting is June 14th, 2022

c. Finance/Rate Discussion

Lauren Breithaupt – City of West Linn Finance Director gave a presentation on the 20 year forecast. Anthony made a motion that the UAB recommend to City Council a 5% rate increase for fiscal year 2022-2023. Jeremy seconded the motion, approved by unanimous vote.

4. Capital Project Update:

a. **Water Master Plan update** – Staff anticipates having a top priorities list available next meeting

b. **I-205 Water Line** – Staff is waiting for further updates from ODOT.

5. Board Discussion/Announcements

Member Mona LaPiere will be relocating and a replacement will need to be found.

6. Public Comment None

7. Adjournment – Meeting adjourned at 7:25pm