



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

UTILITY ADVISORY BOARD MEETING

Summary Notes

Tuesday, March 9th, 2021

6:00 p.m. – Virtual Meeting

A Utility Advisory Board (UAB) is hereby established. The Utility Advisory Board shall make recommendations to the City Council concerning rates for water. These recommendations shall pertain to those legislative matters to be decided by the City Council concerning or affecting rates, such as master facility plans and service levels as they relate to rates.

Members Present: Joceyln Pease, Jeremy Rodriguez, Mona LaPierre, Edward Keonjian

Members Absent: Staff/City Representatives Present: Amy Pepper

Guests Present: None

1. Call to Order and Introductions

Vice Chair Pease called to order at 6:05pm.

2. Approval of Summary Notes from November 2020

Ed moved to approve, seconded by Jocelyn. Motion passed 3-0-1 (Mona abstained for not being present) to approve the summary notes.

3. Business:

A. Chair/Vice Chair elections:

Deferred until next meeting when more people attend. Encourage meeting in person.

B. Meeting Schedule for 2021:

Bi-monthly meetings for now

4. Capital Project Update

Water Line projects:

- Project #1 of the 2021 waterline replacement is complete at the Spring Crest Condominium. Contractor has moved onto project #2 along Hillcrest Drive and is currently installing pipe.
- An emergency repair project is being added to the replacement project to fix a cross-country line off of Hillside Court.
- Preliminary design is underway for the sanitary sewer rehabilitation (lining) project underway. Sunset neighborhood basin has the highest inflow and infiltration per the Sewer Master Plan.
- 2021 Road Program design is underway. Project includes paving only. Hope to bid in the next month or so.
- Consultant is evaluating system development charges for sewer, storm and parks. There will be a future presentation the sewer and storm SDCs from the consultant. Parks will be discussed at Parks Advisory Board.
- Hwy 43 water line replacement project still in design. Project is following along with the Hwy 43 improvement project. Likely construction to take place next spring before the Hwy 43 improvements.
- Calaroga Sewer Pump Station project currently under design. We're evaluating design options.
- Water meter GPS ongoing.

5. Public Comment

None

6. Other Business

Discussion about trying to recruit Jon Miller

7. Adjournment

Motion to adjourn made by Jeremy. Motion seconded by Mona and passed unanimously. Adjourned at 6:31pm.