

**SUMMARY NOTES
FROM THE MARCH 13TH, 2012
UAB MEETING**

MEMBERS PRESENT: CHAIRMAN RAY KINDLEY, CO-CHAIRMAN ALICE RICHMOND, MICHAEL MONICAL, JOHN MILLER, BILL FRAZIER

STAFF: JOHN KOVASH (COWL MAYOR), JIM WHYNOT (Water Supervisor)

AGENDA ITEM #1: CALL TO ORDER AND INTRODUCTIONS.

The meeting was called to order by Chairman Kindley at 6pm.

AGENDA ITEM #2: APPROVE THE FEBRUARY 7TH, 2012 SUMMARY NOTES.

A motion was made and seconded to delay the approval of the February 7th, 2012 minutes until the next UAB meeting on April 10th, 2012.

AGENDA ITEM #3: FURTHER DISCUSSION ON FUNDING FOR THE BOLTON RESERVOIR

- In order to submit a bond measure on the ballot in the fall of 2012, a final recommendation needs to be submitted by July from the UAB on their bonding preference.
- Chairman Kindley suggested submitting a survey to the citizens of West Linn on the type(s) of bond they would prefer. He feels this would help to cement a consensus for the bond recommendations by the UAB.
- Chairman Kindley suggested that the city employees should add a section to the City's webpage that provides information about the Bolton reservoir and the water pipe replacement project, Frequently Asked Questions (FAQ), as well as an email address for citizens to communicate with the UAB about the projects.
- Water Supervisor Jim Whynot suggested the city employees write the first part of the FAQ section for the above-mentioned Web Site. He will submit the information for approval during the April 1^{0th}, 2012 UAB meeting.
- Co-Chairman Richmond suggested making a tri-fold flyer educating the citizens with more specific information on how each type of bond, for each water project, will affect the costs to the citizens. Member Monical agreed. On the tri-fold flyer, it was suggested having the first section on the current water system condition, the second section on the water line replacement, the final section on the Bolton Reservoir. The bottom of each section would include the costs to the citizens based on the each type of bond (GEO or Revenue). It was also suggested that pictures of the current system be added to the flyer showing the current condition of the water system(s).
- City Council is considering a task force for the water infrastructure. The Utility Advisory Board will be integrated with the task force and City Council in the following ways:
 - The UAB will act as advisors and provide information to City Council.
 - The UAB will solicit information from the citizens and communicate our information to the public. It will also be an additional role of the task force to take extra measures to communicate to the public.

- The City Manager will appoint members to this new task force for the water infrastructure. There is a strong possibility that some UAB members may also be appointed.
- Once the bond measure is presented on the ballot, the UAB would like a clear understanding, from the City Attorney and the Secretary of the State, regarding the rules of being an advocate for the Bolton Reservoir project without creating conflicts of interest.
- Mayor John Kovash asked the UAB to write a synopsis of their previous meetings of the pros and cons for the water projects and submit it to Water Supervisor Jim Whynot.

AGENDA ITEM #4: ADJOURNMENT

- Chairman Kindley adjourned the meeting at 7:06 p.m.