

**SUMMARY NOTES
FROM THE FEBRUARY 7TH, 2012
UAB MEETING**

MEMBERS PRESENT: CHAIRMAN RAY KINDLEY, CO-CHAIRMAN ALICE RICHMOND, MICHAEL MONICAL, JOHN MILLER, BILL FRAZIER, ERIK SIMSHAUSER

STAFF: JOHN KOVASH (COWL MAYOR), DENNIS WRIGHT (City Engineer), JIM WHYNOT (Water Supervisor)

AGENDA ITEM #1: CALL TO ORDER AND INTRODUCTIONS.

The meeting was called to order by Chairman Ray Kindley at 6pm.

AGENDA ITEM #2: APPROVE THE JANUARY 10TH, 2012 SUMMARY NOTES.

Agenda item 3#, bullet point 4, needs to be changed to "...average monthly usage in the peak months and peak daily usages." instead of, "...average monthly usage in the peak months, instead of peak daily usages."

Agenda item #3, bullet point 6, should be changed to, "The ratio of reservoir design/construction cost to reservoir capacity is a non-linear relationship."

A motion was made and seconded to approve the summary notes from January 10th, 2012 with the above-mentioned revisions.

AGENDA ITEM #3: REPORT ON BOLTON RESERVOIR.

- Water Supervisor, Jim Whynot presented a Power Point report on the facts on the Bolton Reservoir, along with pictures of the current condition of the reservoir and maintenance issues that city staff is currently facing to maintain the system.
- While the water crew was performing maintenance in the reservoir, the cover ripped 66 feet. The city had to expend \$11,500 in repair costs to repair the rip in the reservoir cover and also patched 36 holes that were discovered during the maintenance effort.
- There is a safety concern to the city staff performing maintenance on the reservoir because of the deteriorated condition of the cover.
- There is no guarantee from city staff that the patches will hold because of the poor condition of the cover.
- The following are a list of concerns from city staff and the UAB about the current reservoir:
 - The poor condition of the cover.
 - Reservoir capacity on peak days.
 - Configuration of the reservoir.
 - Structural stability of the reservoir because of its age (100 years old).
 - Pressure from ground water on the reservoir liner.
 - Health and safety of city staff and West Linn citizens.

- It is the recommendation of staff that the first priority should be the replacement of the reservoir.
- Seismic codes have been changed twice since the reservoir was constructed.

AGENDA ITEM #4: ITEMS OF RECOMMENDATION FROM THE UAB TO THE CITY COUNCIL

- Recommendations on whether to replace the Bolton Reservoir and if it needs replacement fairly soon.
- Recommendations on whether there is an immediate financial need for other capital projects in the system or can it be phased-in in the near future.
- Recommendations on the type(s) of financing to fund projects.

AGENDA ITEM #5: CONSIDERATION OF THE DRAFT RECOMMENDATION.

A motion was made to submit the following UAB recommendations to City Council:

- Based on the review of the 2008 Water Master Plan and our own review of the current details of the Water Master Plan, the UAB has determined that the replacement of the Bolton Reservoir should be the number one public works project because of the issues of capacity, the safety of the system and the health and safety of the West Linn citizens. This motion was voted for and unanimously approved. In addition, the UAB members voted unanimously to have the water system maintenance repair project funded by revenue bonds.
- Since there is a shortfall in water revenues from users and at the same time more maintenance is required on our aging water system, the UAB recommends a rate increase to get ahead of maintenance. Finance and engineering can identify the actual increase needed. This motion was voted for and unanimously approved.
- The recommendation of the UAB is to fund the two projects separately. The vote was split 3/3 on the methods of funding to use. The first option is to use a General Obligation (GO) Bond for the Bolton Reservoir and a Revenue Bond for the water system maintenance repair project. The second option is to use Revenue Bonds for both projects.
- It was decided that the notes and details used by the UAB to make their decisions be brought together and summarized.

AGENDA ITEM #5: NOMINATIONS OF A CHAIRPERSON AND CO-CHAIRPERSON.

- Nominations were made and seconded that the Chairperson Ray Kindley and Co-Chairperson Alice Richmond remain in their current positions.

AGENDA ITEM #6: ADJOURNMENT.

- Chairman Kindley adjourned the meeting at 7:41 p.m.