



**Utility Advisory Board
Meeting Minutes
September 16, 2009**

Members Present: Vice-Chairperson Alice Richmond; Bill Bennett; Gretchen Katko; Ray Kindley; Michael Monical

Members Absent: Chairperson John Goodrich; Edward Keonjian

Staff: Jim Whynot, Water Operations Supervisor

1. Call to order and introductions

Vice-Chairperson Richmond called the meeting to order at 6pm and introductions were made around the table.

2. Approve minutes from last month

Monical motioned to approve the August minutes, Kindley seconded, the motion passed unanimously.

3. Old Business

- **Rate Structure Draft Memo Discussion**

The group discussed the purpose of consultant Doug Gardner's analysis of the rate structure and the impact that rate increases could have for unemployed and low-income residents. Whynot understands that the Council has directed the Consultant to provide to them in October the rate scenarios for the different types of water services. Since Chairman Goodrich was absent that this meeting, members generally agreed to table discussion of the rate structure draft memo that he had emailed to them. Monical provided copies to the board of his recommendations to Goodrich on the draft rate structure letter, for their review and discussion at the October meeting.

4. New Business

Richmond will send members information about the Water Law Conference that is coming up.

5. Adjournment

Vice-Chairperson Richmond motioned to adjourn, Bennett seconded, the motion passed unanimously. The meeting was adjourned at 6:29pm.