



22500 Salamo Rd.  
West Linn OR 97068  
[www.westlinnoregon.gov](http://www.westlinnoregon.gov)

**Utility Advisory Board  
Meeting Minutes  
Wednesday, August 19, 2009**

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**Members Present:** Chairperson John Goodrich; Vice-Chairperson Alice Richmond;  
Gretchen Katko; Edward Keonjian; Michael Monical

**Members Absent:** Ray Kindley

**Staff:** Gene Green, Public Works Director  
Jim Whynot, Water Operations Supervisor

**1. Call to order and introductions**

Chairperson Goodrich called the meeting to order at 6:06pm and introductions were made around the table.

**2. Approve July minutes.**

Michael Monical motioned to approve the June minutes, Richmond seconded, the motion passed unanimously.

**3. Old Business**

- **Discussion regarding the scope of the UAB and direction from the Council (moved forward from July board meeting).**

Ed Keonjian pointed out that this seems to be a recurring issue. He mentioned that a March 2003 document which was passed out to the board last month referenced a work session of the UAB and the Council, and draft memo that had been presented to the Council for approval which set the scope of the UAB to advise on any utility that the city charges a fee for. Gene asked to table this issue until next month and he will try to get input from the city manager.

- **Draft the Board's recommendations to the Mayor and Council to direct the Consultant Mr. Gardener to look at a 2 and 3 tiered step rate based on the adopted master plan.**

Chairman Goodman pointed out that the Council has not specifically directed the UAB to provide recommendations, and are not waiting for something from the UAB so there is time to prepare board recommendations. Gene said the council is looking at a multi-step rate increase and the consultant will present information to the Council in October. The board discussed the information presented by Mr. Gardner at last month's meeting. Mike Monical proposed that he would prepare a draft memo to the Council and send the draft out by email to members to weigh in on.

**4. New Business**

- Gene reviewed the projects that are out to bid. Cathodic protection and painting of the 1980 Bland Reservoir. Three waterline replacements awarded to DM Excavating last week, totaling around \$249,000 for about 6400 feet of water line.
- The group viewed a PowerPoint presentation of Street Construction, Overlay and Slurry Seal work that was recently completed. About 2 million dollars in street upgrades were completed. There was no stimulus money in this construction. The projects were determined by an analysis of all the roads, done about a year and half ago. Some bike lane painting is still to be finished.
- Bill Bennett asked if an area on Sunset Ave. near I-205, with old water lines having over 200psi, is being considered for repairs. An abandoned lot on Oak St. had boulders brought in that are the size of a VW. The concern is that if there is a Sunset Ave. water line break, the boulders could be washed down onto a lot below. Gene said it will be on the list, but there has been a lot going on.

**5. Adjournment**

Chairman Goodrich motioned to adjourn, Richmond seconded, the motion passed unanimously. The meeting was adjourned at 7:04pm