

**Sustainability Advisory Board  
Summary Notes  
February 15, 2011**

---

**MEMBERS PRESENT:** Chairperson Michelle Wittenbrink, T.W. Linder, Tamara Gilbert, Rich Wilhelmi

**GUESTS PRESENT:** Michael Babbitt, Planning Commission; Kristy Gonyer, AmeriCorps Member with WLWV School District

**STAFF:** Shauna Shroyer, Admin. Assistant

Chairperson Wittenbrink opened the meeting at 6:06 pm. Susan Day has resigned. Michelle thanked Susan for her many years of service to the community.

**1. Introductions**

Michael Babbitt and Kristy Gonyer introduced themselves. See items 2 and 3 for their presentations.

**2. School District Sustainability Showcase**

Kristy will be coordinating the Sustainability Showcase this year. It will be held at Wilsonville High School on May 18<sup>th</sup> from 5 – 8:30 pm. The theme this year is “Food for the World”.

The district is now setting up a working (and educational) farm with the hope of eventually growing most of the produce used by the school district.

**3. West Linn Planned Unit Development and Infill**

Michael is involved with rewriting the PUD chapter. At this time essentially all projects that come before the Planning Commission fall into the category of a PUD or subdivision. They would like to eliminate that situation and to make PUDs for properties 3 acres and larger and create specific criteria. The SAB could be involved in phase 2 looking at alternative housing designs. With the stricter criteria, there needs to be some flexibility – ideas that the SAB would consider “better development”. This would be for infill and redevelopment as well. The timeline is fairly quick – looking at the specific criteria right now, anticipating this portion will come before the Planning Commission in 3 – 4 months. Next phase, looking at alternate housing designs, would start in 3 – 4 months. Michael will email a copy of the work plan and sample criteria to help provide clarification.

**4. Status Updates**

- a. Events – Lecture Series, Awards
- b. Action Item Assignments –
  - i. Lecture Series (Glen/Michelle) – Edible Landscaping. About 70 people attended this month. There was much frustration with getting information published for this lecture. Looking for ways to help the process.
  - ii. BetterBricks Awards – Congratulations to Elaine!

- iii. Procurement Plan (Elaine/TW) – Has been sent to the City Green Team and Finance Director. Will check back on a regular basis.
  - iv. Northwest Earth Institute (Glen) – Next topic has not been selected.
  - v. Website Development Outline and Photos (Tamara/Rich) – Continuing to submit new information – much is time-sensitive.
  - vi. Sustainability Business Certification/Promotion – Chamber/Economic Development Task Force Contact (T.W./Rich) – T.W. and Rich have been researching various programs, and provided a draft of the criteria for selecting finalists and presenting annual awards to a large business, small business and a non-profit. Once started, more categories can be added. There would be a panel to make the selections. Tamara suggested inviting someone from the Marylhurst Sustainability MBA program to be on the panel. Will need to be sure there is not the appearance of “promoting” one business over another, and evaluate the legality of such a program being sponsored by a city group.
  - vii. Sustainable WL Strategic Plan Update Subcommittee (Michelle, Glen, T.W./Rich) –The comp plan format may be changing in the next few years, so will be looking at what format should be used.
  - viii. Shred Day for Possible April 16<sup>th</sup> Date (TBD) – Looking to partner with either the Police or Parks. Either way, it would be good to have a police presence.
- c. Green Team Update – No report.

## 5. Action Items

- a. Sustainability Assessment Form –
  - i. A survey was sent to seven employees. Two have responded.

## 6. Other Business

1. Plastic Bag Resolution – Information was provided by Administration to the SAB regarding the proposed legislation banning plastic bags. After much discussion, members agreed to draft a resolution for Council to support the legislation.
2. Landscaping for Conservation Workshops (Tualatin River Watershed Council) - To be held at Bosky Dell Nursery in May and June. More information to follow.
3. Sustainable City Year at U of O – The City identified projects but has elected not to participate this year due to a lack of funding and staffing.
4. Sustainable Urban Design-Patrick Condon – Will be presenting information at the Council Work Session on 3/28/2011. The SAB is invited to attend.
5. Energy Workshops - Several workshops are planned through Clackamas County to promote sustainability to residents.
6. Public Sector Sustainability Coordinators – This is a group (of staff members) that meets regularly. Shauna to forward information to the Green Team.

Meeting adjourned at 7:40 pm.  
Next meeting is Tuesday, March 15, 2011