



**Sustainability Advisory Board
Summary Notes
November 16, 2010**

MEMBERS PRESENT: Chairperson Michelle Wittenbrink, T.W. Linder, Tamara Gilbert, Glen Friedman, Susan Day

STAFF: Shauna Shroyer, Admin. Assistant

GUESTS: Alex Balogh

Chairperson Wittenbrink opened the meeting at 6:05 pm.

1. Introductions

The group was joined by resident and student Alex Balogh.

2. Approval of Minutes

Minutes of the October 19, 2010 meeting were approved as presented.

3. Summary of Work Session with Council

A lot of great information was presented with good follow up questions from Council. Video of the work session is available on the city website.

4. Status Updates

a. Events –

- i. No events this month

b. Action Item Assignments –

- i. Lecture Series (Glen/Michelle) – 2nd Thursday of the month. Most speakers are lined up. Need advertising to promote the series.
January – Sustainability 101 or What Does Sustainability Mean?
February – Rain Garden / Rainwater Harvesting
March – Edible Landscapes
April – Green Renovation 101
May – Solar & Community Solar
- ii. Procurement Plan (Elaine/Susan/TW) – Group will put together a draft plan for Council that can serve as an “umbrella” to the current policy.
- iii. Northwest Earth Institute (Glen/Susan) – The second session has begun. There are 10 participants this time.
- iv. Website Development Outline and Photos (Tamara/Rich) – Is slowly coming along. “Green” city photos have started coming in.
- v. Sustainability Business Certification/Promotion – Chamber/Economic Development Task Force Contact (T.W./Susan/Rich) – No report.
- vi. Sustainable WL Strategic Plan Update Subcommittee (Michelle, Glen, T.W./Rich) – Looking at ways to update the plan. Would like two copies of the comp plan at the next meeting.

- vii. Stormwater Pond Aesthetics – Since the last meeting, Michelle and Glen have met to discuss this issue and if recommendations should be made by the SAB.
- c. Green Team Update –
 - i. Dishwashers have been installed in City Hall. Facilities maintenance is gathering information on hand dryers. Composting and recycling non-curbside items is also being researched.

5. Action Items

- a. Sustainability Assessment Form –
 - i. Was brought up during the work session. The SAB would like to see the form used when preparing agenda bills. It was suggested that boiler plate wording be used to help staff with the form. Decision was made to keep this item on the SAB agenda.

Meeting adjourned at 7:35 pm.

Next meeting is Tuesday, December 7, 2010