

**Sustainability Advisory Board  
Summary Notes  
April 6, 2010**

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**MEMBERS PRESENT:** Chairperson Michelle Wittenbrink, Susan Day, Glen Friedman, Tamara Gilbert, Rich Wilhelmi,

**MEMBERS ABSENT:** Elaine Aye, Michael Babbitt

**GUESTS:** Council President Kovash, Councilor Burgess

**STAFF:** Shauna Shroyer, Engineering Admin. Asst.

Chairperson Wittenbrink opened the meeting at 6:02 pm.

**1. Introductions**

Council President Kovash was present to explain the three ballot measures 1) sale of a portion of Sunset Park, 2) annexation of a parcel of land on Parker Road, and 3) a bond measure to build a new police station – and how they are related. Election Day is May 18.

**2. Approval of Minutes**

Minutes from March 15, 2010 were approved as presented.

**3. Status Updates**

- a. Planning/CDC – Summary of Review on White Paper  
General consensus is that West Linn should be further along. Will discuss more at the next meeting.
- b. Procurement  
Would like to look at what other communities have done and see what can be recommended for West Linn.
- c. Education
  - i. Website/Kiosk – The sustainability webpage created by West Linn High School students is on the school district website. A “fact sheet” listing sustainable resources has been assembled. Tamara to work with Kirsten on making this a handout the SAB can disseminate.
  - ii. Employee Training – Glen met with Chris and Kirsten, and Holly and Duke (from Natural Step) about Natural Step training for department managers, Planning/Building departments, possibly Council. Scheduled for late May/early June. Still looking into NW Earth Institute training for the city GreenTeam. Susan and Glen to follow up.
  - iii. Community Education – \*Lecture series – Jean Bauman at the Chamber April 13, Pacific West Bank. No additional information to report. \*Green Mapping – No report. \*Sustainability Fair – May 19, 2010 at Wilsonville High School. SAB will have a table. Need deliverables for content, signage and volunteers for the table.

#### **4. Action Items**

- a. Tamara is compiling information for the flyer.
- b. Glen to schedule another follow up meeting to the Sustainability Summit. Hope to have one member from each city board attend– City Advisory Board Networking Meeting.
- c. Fall would be best for the lecture series (to include workshops, tours, author talk)

#### **5. Items of Interest**

- a. Preparing Willamette Community Systems Lower Columbia – April 7, Glen will attend.
- b. Clackamas County EV Stations – April 8, Zach Pelz from Planning will attend.
- c. Solar Highway – Glen attended the town hall and gave an overview. Scott was also able to address some of the issues.
- d. For now, the group would like to continue on a 3-week schedule and look at a monthly schedule during the summer.

#### **6. Election of Vice Chair**

Susan has accepted the nomination for Vice Chair. The vote was unanimous.

Meeting adjourned at 7:46 p.m.

Next meeting is April 27, 2010