

**Sustainability Advisory Board
Summary Notes
February 23, 2010**

MEMBERS PRESENT: Chairperson Glen Friedman, Elaine Aye, Michael Babbitt, Tamara Gilbert, Rich Wilhelmi, Michelle Wittenbrink

MEMBERS ABSENT: Susan Day

STAFF: Gene Green, Public Works Director

Chairperson Friedman opened the meeting at 6:04 pm.

1. Introductions

Introductions were made. Michael Babbitt was welcomed as the new member of the board.

2. Minutes

The minutes from the previous meeting were approved as presented.

3. Assignments

Each member should select two or three projects they would really like to see accomplished this year. *Lead for each group.

- Comp Plan/CDC
*Michael
Rich

- Procurement/Audits
*Glen Water
Elaine Energy
 Waste

- Education
 1. Website/Kiosk
*Tamara – Carbon Foot-Printing
Elaine – Building
Michelle, Glen – Landscape
Michelle – Watershed

 2. Employee Training
Elaine – Green Team – Help provide the tools they need
Glen
Susan – NW Earth Institute

3. Community Education

*Glen – Lecture Series – Jean Bauman at the Chamber April 13.
Library “Author Talk”. High School Teacher

Green/Sustainability Tour? – Coordinate with Lake Oswego

*Michelle, Rich – Green Mapping – Fire stations, bio-swales, grass-crete parking, trails, other projects that highlight sustainability and what the group is trying to achieve. Include Chamber and High School in the process.

Sustainability Fair – West Linn/Wilsonville School District – SAB has been invited to have a display table
Cedar oak Park Primary School – April 24th Earth Day Fair

4. Updates

- Green Team – The City’s Green Team submitted a list of their Goals and Objectives for 2009 at the last meeting. No new information.
- CDC Update – Michael explained the Planning Department/Commission goals for the CDC update. Because it is very complicated, realistically it will be about three years to incorporate the changes to the CDC. Gene will talk with the planning director and senior planner about a timeline and how sustainability will be integrated into the update. Most likely it will be up to the SAB to research and make recommendations based on what the planning department needs. A subcommittee with members from the SAB and Planning Commission would be a good idea.

5. Election of Officers

Elaine nominated Michelle Wittenbrink to serve as Chair. The vote was unanimous. The group nominated Susan Day to serve as Vice Chair. Since Susan was absent, the nomination is pending Susan’s acceptance.

6. Other

Best Awards – Market of Choice and the restaurant 503 were contacted regarding applying. Time was too short this year, but it is something they will look into next year.

Meeting adjourned at 7:37 p.m.

Next meeting is March 15, 2010