

**Sustainability Advisory Board
Summary Notes
September 22, 2009**

MEMBERS PRESENT: Chairperson Glen Friedman, Rich Wilhelmi, Michelle Wittenbrink, Elaine Aye.

MEMBERS ABSENT: Robin Rabirotff, Tamara Gilbert, Susan Day

STAFF: Shauna Shroyer, Eng. Admin. Assistant

Chairperson Friedman opened the meeting at 6:04 p.m. The minutes from the previous meeting were approved as presented.

Updates & Solar Highway:

- Chamber Lecture Series is not set. They would like to see how the first presentation goes (rescheduled from August 10 to November 9).
- John Sonnen is the new Planning Director at the City.
- The Willamette Neighborhood Association is asking for recommendations selecting green, period street/walking lights along Willamette Falls Drive between 12th and 14th Street.
- SolarWorld Tour – Either October 4th, during their Open House, or October 20th during the SAB regular meeting time. If the Sunday date, can families attend?
- Lynn Frank has requested presenting the Solar Highway draft NEPA review to the SAB on February 9, 2010. The group would like to know more about what their role would be. The SAB is comfortable with review and comment. They would want to be neutral and unbiased and don't feel it would be appropriate otherwise. A town hall format with a facilitator would be preferable.
- The Natural Step is proposing a Sustainability Leadership Training for Clackamas County. There have been two information sharing meetings involving several cities in Clackamas County that led to the proposal.

Advisory Boards Summit/Retreat:

Glen passed around the newly formatted Sustainability Recommendations for City Government from the Strategic Plan. This version identifies time frame and who would be responsible. Realizing other advisory boards are impacted, the Sustainability Advisory Board would like to hold an advisory board summit as a way of getting everyone in the same room to discuss the ways the boards can work together, be more informed of what each other is doing and how sustainability relates to the other boards. This could be held on a Saturday morning (possibly Oct. 24, Nov. 7 or Nov 14). A facilitator would be brought in and it is anticipated to last about 3 hours. The process will include what has been completed, what is in process, what is the highest priority by advisory board, and opportunities to add to the list.

Carbon Foot-Printing:

Glen has been in contact with Good Company, who provides greenhouse gas inventory protocol for small communities. Several areas have already done this. Good Company will be starting another round and possibly West Linn would be interested. There are different levels of partnership. Each level is a different cost and brings different levels of assistance. Glen thought the cost of being a full partner is around \$10,000. Elaine can provide an alternate plan to assist with carbon foot-printing so a baseline can be determined.

Kiosk:

Tamara provided a list of the key concepts from the kiosk meeting with the other advisory board members. Tamara would like feedback from the group. This might be a project that the high school Environmental Sciences class could get involved with.

Other:

- Elaine suggested inviting Mr. Hartmann's Environmental Science class to visit one of the Sustainability Advisory Board meetings.
- Elaine is assisting with the Green Home Tour being sponsored by the high school graduating class.
- The lecture series subcommittee is meeting on October 12.
- October 24, 2009 is the International Day of Climate Action. The website, 350.org has ways for people to get involved.

Meeting adjourned at 7:40 p.m.

Next meeting is October 6, 2009, 6 – 7:30 p.m.