

**SUSTAINABILITY ADVISORY BOARD
SUMMARY NOTES
FROM
November 18, 2008**

MEMBERS PRESENT: Chairperson Glen Friedman, Bob Adams, Robin Rabirot, Rich Wilhelmi, Susan Day

GUESTS: Dawn Adams, Andrew Bush

STAFF: Gene Green, Ken Warner, Shauna Shroyer

Chairperson Friedman opened the meeting at 6:06 p.m.

Members and guests introduced themselves. Minutes from the previous meeting were approved as presented.

Ken Warner of the City GreenTeam updated the board on their activities. Under discussion: compostable products, dishwashers vs. disposable products, centralized purchasing, and education of employees. Members of the board expressed interest in attending the city meetings to share information. The meetings are the 3rd Monday of the month at 1 p.m.

Gene Green advised the group that the West Linn Refuse and Recycling contract was renewed. When the discussion went to Council, they recommended increasing the franchise fee from 3% to 5% with the additional funds (approximately \$40,000 per year) going to sustainability programs. The City Manager is asking for recommendations from the board for ways to use \$20,000 for sustainability programs.

Gene also advised the group of the Liquid Assets DVD that is showing at different times/locations around town.

Glen let the group know about the joint work session with City Council and Board & Commission Chairs on December 15. Glen asked the group for their input for the presentation. There was much discussion about what should be presented. Glen also revisited the Sustainability Advisory Board Goals for 2009 (see attached). Because of the timing of the work session, it was decided to schedule the December meeting for the 9th rather than the 16th.

Glen suggested a sub-committee to look at resolutions and/or agreement letters relating to Sustainability.

Shauna to email the board members with the meeting date change and the need for recommendations on how to spend \$20,000 on sustainability programs, the list of master plans in process, and the Re-Imagine West Linn document.

Meeting adjourned at 7:26 p.m.

Next meeting – December 9, 2008 **NOTE: Rescheduled to December 8, 2008**