

WEST LINN MEETING NOTICE

Sustainability Advisory Board

May 18, 2010

6:00 – 7:30 p.m.

Bolton Conference Room
West Linn City Hall
22500 Salamo Road
West Linn, OR 97068

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1. Introductions
 2. Approval of Minutes – April 27, 2010
 3. Special Guest – Zach Pelz, Planning Department – EV Stations
 4. Status Updates
 - a. Events – Sustainability Action Council Meeting, Shred Day, Lock Fest
 - b. Action Item Assignments
 - i. City of West Linn Business Sustainability Resources (Tamera/Michelle)
 - ii. Sustainability Action Council Plan – Meeting/Goals (Glen)
 - iii. Lecture Series Schedule (Glen)
 - iv. Website Development – Follow up with Staff (Tamara/Michelle)
 - v. NW Earth Institute Green Team Staff Contact (Susan)
 - c. Planning/CDC – White Paper (Rich)
 - d. Procurement – Meeting with Staff, Letter to City Manager (Glen/Elaine/Susan/Michelle)
 - e. Energy Audit (Glen)
 - f. CDC/Strategic Plan Update Process/Joint Meeting with Staff (Michelle)
 - g. Sustainability Fair
 - i. Flyer, Bookmarks, Tablecloth, Volunteer Schedule – West Linn/Wilsonville
 5. Action Items
 - a. Research Options for Sustainability Business Certification – TBD
 6. Items of Interest
 - a. West Linn/Wilsonville School District Sustainability Fair, May 19th, 4 to 8 pm
 7. Other Items/New Business