



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

UTILITY ADVISORY BOARD MEETING

Summary Notes

Tuesday, August 8, 2017

5:30 pm – South Fork Water Board Tour
6:00 pm Meeting

South Fork Water Board - 15962 Hunter Ave, Oregon City, OR 97045

A Utility Advisory Board (UAB) is hereby established. The Utility Advisory Board shall make recommendations to the City Council concerning rates for water. These recommendations shall pertain to those legislative matters to be decided by the City Council concerning or affecting rates, such as master facility plans and service levels as they relate to rates. The Utility Advisory Board may also make recommendations regarding such other City-owned utilities as the City Council from time to time may determine. Appointment, terms of office, vacancies and removal, meetings and other organizational matters for the Utility Advisory Board shall be provided for by ordinance of the City Council. (Amended 9-17-96)

Members Present: Alice Richmond, Bill Frazier, Jon Miller, Erik Miller, David Baker

Staff/City Representatives Present: Lauren Breithaupt, Brenda Perry, Amy Pepper, John Collins

1. Call to Order and Introductions

Called to order at 6:38pm

2. Approval of Summary Notes from June 2017

Motion to discuss and approve made by David and seconded by Alice. Summary notes approved unanimously

3. Water rate update

Lauren and Lance collectively think going forward with 5% increase is appropriate at this time for this year and next year. No concerns at this time. Personal expenses have increased and are related to PERS cost increase.

4. Stormwater and Sewer Master Plan update

The plan is still in the data collection phase. The public survey is live and consultant has only received 25-30 responses. It is 2 weeks into a 6 week survey and the hope is for the public to become more active in telling where flooding problems are so it is made sure that no issue will be missed. This month the consultant will look at Public Works Standards to make sure we are on solid ground and are consistent with industry standards as well as make sure we are in compliance.

5. Capital Project Update

Bolton Reservoir: Backfill is happening at the moment and the project is scheduled to be wrapped up in early November, although the hope is for it to be sooner. Water Line: the project is substantially complete.

6. Other Business

Goals are approved and going forward Brenda would like to make sure the approval is official. September 12 is the next meeting at the West Linn water facility with the possibility of touring the intertie location as well. Talk of possibly involving Courtney to video capture tours was discussed to put it out to the residents to learn about the system.

7. Adjournment

Meeting Adjourned

Next regularly scheduled meeting date: 10/10/17
Tentative meeting date for West Linn water facilities tour: 9/12/17

Utility Advisory Board

2017

Date: 8/8/17

	Name	Phone	Email
✓	Alice Richmond	503-723-0101	
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JLB	Lance Calvert - Public Works Director	503-722-5500	lcalvert@westlinnoregon.gov
BP ✓	Brenda Perry - Council Liaison	503-657-0331	bperry@westlinnoregon.gov
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	John Collins	503-657-5030	