



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

UTILITY ADVISORY BOARD MEETING

Summary Notes

Tuesday, January 12, 2016

6:00 p.m. – Meeting – Bolton Conference Room

1. Call to Order and Introductions

Called to order at 6pm by Bill Frazier

Members Present: Bill Frazier, Alice Richmond, Edward Keonjian, Jon Miller, Erik Miller, David Baker

Staff/City Representatives Present: Brenda Perry – Council Liaison, Lance Calvert – Public Works Director

2. Approval of Summary Notes from November 2015

Motion by Jon, 2nd by Alice. Unanimous approval.

3. Election of 2016 Chair and Vice-Chair

Bill nominated for Chair by Jon, seconded by Erik, unanimous. Alice nominated for Vice Chair by Ed, seconded by Erik, unanimous.

4. Discussion of 2016 meeting schedule

Ed moved to make meetings bi-monthly or more frequently as needed per Council or Board request. Seconded by John, unanimous. Remaining 2016 meetings: March, May, July, September, November.

5. Capital Project Update

Bolton Reservoir Project: Area is on top of very solid rock. We are recycling the product that is coming out. Schedule is right on track and the process is going smoothly.

Meeting Notes:

The Council Chambers is equipped with an induction loop and a limited number of neck loops for the hearing impaired. Please let the City know if you require any special assistance under the Americans with Disabilities Act, please call City Hall 48 hours prior to the meeting date, 503-657-0331.

Please help us to accommodate citizens who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and/or similar products.

LOT: There are delays. Were scheduled to start replacement of the water main on Kenthorpe this spring – may not happen due to delays. Likely done with bulk of work on Mapleton in February or March.

LOT Intertie: Substantial completion of that project. There were delays with pumping equipment.

Rosemont Reservoir: Finished last year. Wireless carriers are still working there, slowly but making progress.

6. Other Business

Jim Whynot has moved to Public Works Director of Gladstone. We are advertising the Water Supervisor position and have a current staff member, Luke Fullington, serving as interim. Interviewing Luke and external candidates this month, should have the new person serving in February or March.

7. Adjournment

David moved to adjourn, seconded by Jon. Meeting adjourned at 7:05pm.

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