



WEST LINN

Summary Notes

Transportation Advisory Board

Wednesday, October 28, 2015

6:00 - 7:30pm

Bolton Conference Room

Providing advice regarding: the TSP, CIP transportation projects, TDM improvements, general transportation issues, and encouraging alternative transportation systems along with other duties as assigned by the City Council

1. Call to Order and Introductions: by Joyce at 6:05pm

Members Present: Joyce Jackson, Craig Bell, David Kleinke, Andrew Rodgers, Kimberly Steele

Staff Present: Lance Calvert

2. Business:

a. Transportation System Plan Update

- TSP Draft is available and TAB members should have link to documents and information from Kittleson. Information is also available on the City's planning project website. The draft is currently with the Planning Commission. Merging the new information with the 2008 information and ensuring that the new CDC updates are synchronized with the TSP update (the CDC often references the TSP) has been essential. Staff will need to do final review to ensure technical information is correct. Draft is expected to go to Council for the first time in January of 2016. The Hwy 43 Concept plan (adopted as part of 2008 TSP), is being refined. The City has been working with ODOT and consultants on developing cross sections and scaled plan sheets (missing from 2008 plan). Another issue triggering necessary changes to the 2008 plan is that ODOT standards have changed. Next steps for the Hwy 43 refinement will be an online open house to receive public comments. Once all feedback is received plan will be presented for approval by TAB, the Planning Commission, and then on to Council. Lance provided Hwy 43 Fact Sheet which is part of the STIP grant funding application and discussed the application process. The City has applied for this funding in the last cycle but it was not approved. They are now taking applications for the 2019-2021 cycle. There is 11 million available for region 1. Funding is restricted to bike and pedestrian projects and there is competition for funds within the region for other projects such as in Oregon City and Happy Valley.

**b. Discussion of alternate meeting date during holiday season
(November/December)**

- 1st Wednesday in December (12/2) at regular time.

c. Citizen Advisory Board Annual Report

- Group discussed the report and what they would like to see submitted (draft to be presented at December 2nd meeting).

d. Corner Vegetation View Obstruction (time permitting)

- Joyce provided handout/door hanger from Hillsboro regarding corner vegetation view obstruction. YourGov app was discussed including how to use it to report code violations which would include the view obstruction. Some members have successfully used this app to report issues to the City. Lance contacted Peggy Jones (code enforcement) regarding how to handle such issues as view obstructions. She responds to these issues by providing notice to individuals. They are given a window of time to comply, if they don't a second and final notice is issued, if there is further non-compliance a fine is issued. Issues within private property are much more complicated to enforce the City has more jurisdiction over Right of Way obstructions.

3. Staff Updates

- Skyline sidewalk and road improvements moved forward through design in conjunction with Bolton Reservoir project. Skyline will be closed to through traffic during summer of 2016 (local traffic will have access). Contract came in under engineer's estimate and was approved by Council. Preconstruction meeting will take place in the next few weeks. Work won't likely start until after holidays. Standard sized sidewalk will be installed along frontage of Wilderness Park and to the high school. Bike lanes will be striped. Most roadwork will happen in spring and summer of next year. Reservoir work will take place throughout the duration of the project. Pump Station roof is being redesigned (pitched instead of flat as it is currently). Native plants and trees will be included in the landscaping. Total bid was just under \$9,000,000 which makes it the single largest capital project for the City's history. The City acquired two homes next to Bolton, one home has been demolished and land will be used for staging, the other home will be used as an office for construction crews. Land will be resold at the end of the project. Pavement rating report is complete and will be presented at a future TAB meeting. The updated PCI will help determine where to focus future street projects. The 2015 Road Program is substantially complete, there is some landscape restoration pending.

4. Board Discussion/Announcements

- None

5. Adjournment

- Motioned by Joyce and seconded by Dave

2015 Annual Report

Group Leadership (Chair)

Joyce Jackson

Meetings Times, Dates, and Location

Standard: 4th Wednesday of the Month at 6:00pm in Bolton Conference Room. While acting as Citizen Advisory Committee (CAC) to the TSP Update the schedule varied to accommodate consultant.

2015 Accomplishments

Acting as CAC to the TSP Update which included attending regular meetings with City staff and consultant (Kittelson) to provide review and feedback on documents. TSP is in final draft stage.

2015 Challenges

Varying schedule to accommodate consultant

Not being part of design review/feedback for Skyline sidewalk (lumped with Bolton Reservoir Project). Coordination with other committees was lacking (Utility Advisory Board led charge for Bolton and therefore Skyline sidewalk), committee would like to review plans.

Three different staff members serving as liaison throughout the year (Zach and John during CAC/TSP process, Lance during regular TAB meetings)

2016 Goals

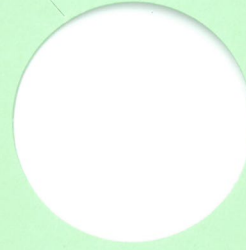
Better coordination with other committees and Council with common projects/goals

Adoption of the Hwy 43 plan refinement

Regional influence for transportation funding

Additional Feedback for Council

Will Council provide 2016 goals as it has done the last two years?



VEGETATION CONCERN

Vegetation next to the roadway(s) along your property has been identified as requiring attention. It is:

- restricting visibility at an intersection
- obstructing the view of a sign
- blocking a street light
- obstructing traffic or pedestrians
- obstructing parking along curb
- hindering routine maintenance such as street sweeping, garbage service, etc.
- _____

The City of Hillsboro would like you to trim vegetation along your property in order to comply with the City's Municipal Code. *See reverse for illustrations.*

As the owner/resident of this property it is your responsibility to maintain vegetation so that it does not obstruct traffic or maintenance within the public right-of-way. Should an accident occur, you may be held liable for injuries and/or damages.

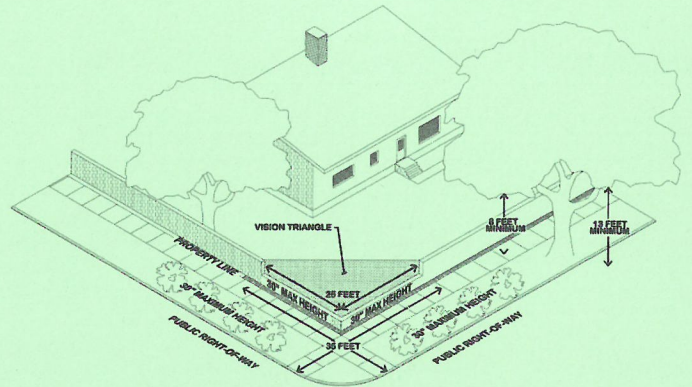
If the concern indicated above is not properly resolved, a Public Works crew will return after **approximately 15 calendar days** of this notice to trim vegetation for compliance with clearance requirements. If you choose to have the City crew perform the trimming, there is currently no fee involved.

**We appreciate your attention to the
Vegetation!**

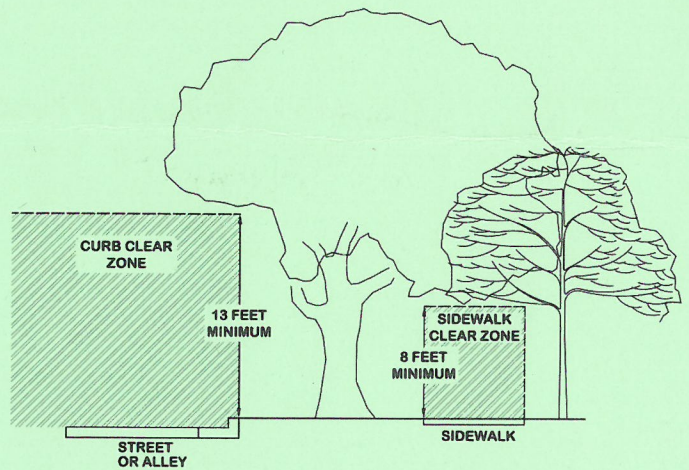
For more information, visit www.ci.hillsboro.or.us/PublicWorks and click on **Community Information**. Or contact us today.



Operations Division
Phone: 503-615-6509
Engineering Division
Phone: 503-681-6146



Note: 25 feet corner triangular vision requirement is measured from property corner.



- 30-inch Maximum height at corner vision triangle
- 8-foot minimum clear zone over entire width of sidewalk.
- 13-foot minimum clear zone from back of curb to center of street.
- _____

Site Address: _____

Date: _____

Inspector: _____



City of
**West
Linn**

Transportation Advisory Board

Date: 10-28-15

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