

West Linn Public Safety Advisory Committee  
 Monday, May 11, 2009  
 Meeting Minutes

6:00PM Welcome and introductions  
 Public Safety Advisory Committee

Name	Title	Comments
Dennis Richey	President	Present
Bruce Sone	Committee Member	Absent
Arthur Gloer	Committee Member	Absent
Tim Cibula	Vice President	Present
Carmen Mazzia	Committee Member	Absent
Grant Oakes	Committee Member	Present
Dave Becker	Committee Member	Absent – Resigned
Ron Whitehead	Committee Member	Present – West Linn Resident
Cassandra Ulven	Government Affairs Officer	<a href="#">Tualatin Valley Fire &amp; Rescue</a>
Vic Lancaster	Police Lieutenant	<a href="#">City of West Linn Police Department</a>
Ron Schwartz	Police Lieutenant	<a href="#">City of West Linn Police Department</a>
Terry Timeus	Police Chief	Absent

**3 members present, 4 members absent. Committee does not have a quorum**

1. Approval of minutes – not performed
2. Old business
  - a. Police report – staff (Vic and Ron)
    - i. Personnel – fully staffed beginning next week
      1. Lost a recruit to incomplete probation
      2. Gained a former employee who returned to West Linn, gets sworn in next week
      3. Three detectives and one sergeant
    - ii. Property acquisition
      1. Currently in negotiation
  - b. TVF&R report – Cassandra Ulven
    - i. Progress on stations
      1. Water rescue team currently reporting out of Willamette firehouse
    - ii. Budget documents approved
      1. 8% cut planned
    - iii. Plan to meet West Linn City Council in June
    - iv. Temporary Fire Captain at Bolton Station
      1. Fire Captain on medical leave
  - c. Public relations information
    - i. Grant Oakes has some ideas to begin creating flyers
      1. TVF&R offering to assist with “Train the Trainer” training
        - a. Offered to Public Safety Advisory Committee members
    - ii. West Linn Update – form new sub-committee?
      1. Slide map information?
      2. Map of roads closed during snow and ice
      3. Emergency kit advisory
    - iii. Neighborhood visits – volunteers?

- d. Emergency Plans
  - i. City Emergency Operations Plan
    - 1. Outlines structure of emergency sequence
  - ii. Hazard Mitigation Techniques
    - 1. Series of plans to reduce emergencies
  
- 3. New Business
  - a. Dave Becker resigned due to time conflicts
  - b. Richard Seals – West Linn Finance Director
    - i. Introduction and handout of latest West Linn Annual Financial Report
    - ii. Presentation to city council recap
    - iii. Mr. Richey requested status of \$5,000 request for marketing
      - 1. Unknown at this time
    - iv. Audits are complete, reserves are fully funded and bond rating is AA
    - v. \$900,000 to be used on Salamo Road – Obama Stimulus Funds
  - c. Holiday Inn proposal for Willamette Area
    - i. Fire Marshall requested ingress/egress information
  
- 4. Next meeting
  - a. Monday, June 8 at 6PM in West Linn City Hall