



CITY OF
West Linn

July 16, 2014

Ryan Hatch
Vanport Manufacturing Inc.
Boring, OR 97029

VIA E-MAIL AND U.S. MAIL

SUBJECT: DR-14-04 – 1611 6th Ave.

Dear Mr. Hatch:

The Planning Department finds that this application is **complete** as of July 16, 2014. The City now has 120 days (until Thursday, November 13, 2014) to exhaust all local review per state statute. The application will shortly be scheduled for a Planning Director's decision. The City will send you a copy of the decision notice at least 14 days before the decision date.

While your application is complete, I would like clarification on the dimensions of the existing and proposed windows in the narrative you submitted. Per the City's measurements, the opening of the existing window is smaller than stated in the narrative. Please provide the dimensions of the opening, frame, and exterior trim on both the existing and proposed windows.

Please contact me at 503-722-5512 or by email at sjavoronok@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Sara Javoronok
Associate Planner

Cc: Kathy Selvaggio, 1611 6th Ave., West Linn, OR 97068