



September 3, 2026

Rob Matthews
Blue Palouse Properties
333 State Street, Suite V452
Lake Oswego, OR 97034

Subject: MISC-26-03: Proposed modification of approval ELD-26-02 to remove four additional significant trees – Completeness Determination

Dear Mr. Matthews:

The City has reviewed your application materials, submitted September 2, 2026, for modification of the approved six-lot expedited land division (ELD-26-02) to remove an additional four significant trees related to right-of-way and building pad grading, and has determined the application is **complete**. The City has 63 days to exhaust local review; that period ends November 4, 2026.

Please note that determination of a complete application does not guarantee approval of your application. It signals that staff believe you have provided the necessary information for the Planning Director to render a decision.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6064, or by email at dwyss@westlinnoregon.gov if you have any questions about the process.

Sincerely,

A handwritten signature in blue ink, appearing to read "Darren Wyss".

Darren Wyss
Principal Planner