



September 1, 2026

Derek Craven
20969 S. Redhouse Road
Molalla, OR 97038

Subject: MISC-26-02: Proposed modification of approval to remove Conditions 7 and 9 from SUB-24-02 Completeness Determination

Dear Mr. Craven:

The City has reviewed your application materials, submitted September 1, 2026, for modification of the approved four-lot subdivision (SUB-24-02) to remove Conditions of Approval 7 and 9 and has determined the application is **complete**. The City has 63 days to exhaust local review; that period ends November 3, 2026.

Please note that determination of a complete application does not guarantee approval of your application. It signals that staff believes you have provided the necessary information for the Planning Director to render a decision.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6064, or by email at dwyss@westlinnoregon.gov if you have any questions about the process.

Sincerely,

A handwritten signature in blue ink, appearing to read "Darren Wyss".

Darren Wyss
Principal Planner