



CITY OF
West Linn

May 18, 2026

Clement Walsh
1225 13th Street
West Linn, OR 97068

Subject: HDR-25-03 – 1225 13th Street; Class II Historic Design Review – Completeness Determination

Dear Clement Walsh:

The Planning Department has reviewed your Class II Design Review application re-submitted on April 27, 2026 for 1225 13th Street and has determined that it is **complete**. As provided in ORS 227.178, the City must take final action within 120 days, making the final decision due by September 15, 2026.

Please note that a completeness determination is not an approval of your application. It only means the City has received all the required information and can now begin the review process.

The City will mail a public notice to property owners within 500 feet of the site, the neighborhood association, and relevant agencies. The notice will explain how to submit comments during a 20-day public comment period and will list the earliest date a decision could be made. All comments received will be reviewed and considered before deciding on whether the application meets the relevant standards in the Community Development Code.

This application requires a public hearing. The Historic Review Board will make the decision after the hearing. Applicants should attend and present their request to the Historic Review Board. Persons with party status may appeal the decision within 14 days from the day the final decision was mailed pursuant to CDC 99.240.

Please contact me at 503-742-6057, or by email at agudelj@westlinnoregon.gov if you have any questions about the process.

Sincerely,

Aaron Gudelj

Aaron Gudelj; Associate Planner