



August 28, 2025

Patrick O'Brien  
131 Bancroft Street  
Portland OR 97239

Subject: MIP-25-03/FMA-25-03/WPA-25-02/WRG-25-03 A Minor Partition/Flood Management Areas/Water Resource Area Permit/and Willamette and Tualatin River Protection Permit at Assessor's Map 31E02BC Tax Lot 3800.

Dear Mr. Obrien,

Your application was accepted for review on July 29, 2025, and deemed complete as of August 28, 2025. The city has up to 120 days to exhaust all local review; that period ends December 26, 2025.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6058, or by email at [cmyers@westlinnoregon.gov](mailto:cmyers@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

*Chris J. Myers*

Chris Myers  
Associate Planner

