

May 6, 2025

The Portlock Company 6105 W. A. Street West Linn, OR 97068

Subject: MISC-25-01 Completeness Determination

Dear Portlock Company:

The application submitted on April 7, 2025 for a MISC-25-01 at 22995 Bland Circle has been reviewed by the Planning Department and deemed **complete**. The City has 120 days to review the application, with a final decision due no later than September 3, 2025.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Manager to render a decision on your proposal.

The decision for this application will be made by the Planning Manager.

Please contact me at 503-742-6057, or by email at agudelj@westlinnoregon.gov if you have any questions about the process.

Sincerely,

Aaron Gudelj
Aaron Gudelj

Associate Planner