



CITY OF West Linn

November 21, 2024

Megan and Brandon Kemp
1490 Skye Pkwy
West Linn, OR 97068

SUBJECT: VAR-24-18 Application for a Class II Variance at 1490 Skye Pkwy

Dear Mr. and Mrs. Kemp:

The city accepted this application for review on October 24, 2024. The Planning Department finds the application to be **complete** as of November 21, 2024. The city has 120 days to exhaust all local review once an application has been deemed complete; that period ends February 27, 2025.

Please be aware that a determination of a complete application does not guarantee an approval for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6062, or by email at cmyers@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Chris Myers
Associate Planner