



CITY OF  
**West Linn**

October 2, 2024

NW Timber Development  
Derek Craven  
1980 Willamette Falls Drive, Suite 120 PMB 172  
West Linn, OR. 97068

Subject: SUB-24-02 / Proposed 4 Lot Subdivision

Dear Mr. Craven,

Your application was accepted for review September 11, 2024 and deemed incomplete as of September 30, 2024. Following submission of a revised application package your application has been deemed complete as of October 1, 2024. The city has up to 63 days to exhaust all local review; that period ends December 3, 2024.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6062, or by email at [cmyers@westlinnoregon.gov](mailto:cmyers@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

*Chris Myers*

Chris Myers  
Senior Planner

