



CITY OF
West Linn

October 1, 2024

Icon Construction
Darren Gusdorf
1969 Willamette Falls Drive, Suite 260
West Linn, OR 97068

SUBJECT: VAR-24-06 - 24-17 Application for 12 Class I Variances at 4092 Norfolk Street.

Mr. Gusdorf:

The city accepted this application for review on September 11, 2024. The Planning and Engineering Departments find the application to be **complete** as of October 1, 2024. The city has 120 days to exhaust all local review once an application has been deemed complete; that period ends January 29, 2025.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed to property owners within 300 feet of the property, neighborhood associations, and relevant agencies. The City will review and respond to all comments about the project and prepare findings as to whether the application meets the approval criteria of the applicable Community Development Code Sections.

Please contact me at 503-742-6062, or by email at cmyers@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Chris Myers
Associate Planner