



CITY OF
West Linn

June 13, 2024

Icon Construction & Development, LLC
Attn: Darren Gusdorf & Rick Givens
1969 Willamette Falls Drive, Suite 260
West Linn, OR 97068

Subject: ELD-24-02 – Expedited Land Division (6-lots) at 4092 Norfolk Street.

Dear Icon Construction & Development, LLC:

The city accepted this application for review on April 1st, 2024. The application was found incomplete on April 18, 2024. On June 6, 2024 the applicant submitted a revised application, a revised tree plan, and neighborhood meeting materials (i.e. audio recording, meeting minutes, public notice). After reviewing the original materials submitted and the newly submitted materials the Planning Department finds this application **complete**. The City has 63 days to exhaust local review; that period ends August 8, 2024.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6057, or by email at agudelj@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Aaron Gudelj
Associate Planner