



CITY OF
West Linn

December 21, 2023

The Portlock Company
2172 Tannler Drive
West Linn, OR 97068

SUBJECT: LLA-23-04/VAR-23-03: A proposed property line adjustment between 1601 and 1627 Killarney Drive, as well as a Class I Variance to reduce the lot size at 1627 Killarney Drive below minimum standards for the R-10 zone

Greetings,

You submitted this application on December 12, 2023. The Planning Department has reviewed the materials and finds that this application is **complete**. The City has 120 days to exhaust all local review; that period ends on April 21, 2024.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6064, or by email at dwyss@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Darren Wyss
Planning Manager