



CITY OF West Linn

November 9, 2023

Megan Big John
City of West Linn Parks and Recreation Director
22500 Salamo Rd
West Linn, OR 97068

SUBJECT: Class I Parks and Natural Area Design Review / Flood Development Application at 5785 River St (DR-23-10) to replace the existing parking lot with pervious paving.

Megan Big John,

Your application submitted on October 19, 2023 has been deemed **complete**. The city has 120 days to exhaust all local review; that period ends March 8, 2023.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6057, or by email at bgardner@westlinnoregon.gov if you have any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ben Gardner', is written over a white background. The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Ben Gardner
Assistant Planner