



CITY OF
West Linn

July 6, 2023

JJ Portlock
TPC Property LLC
PO Box 521
West Linn OR. 97068

Subject: ELD-23-05 - Application for a middle-housing subdivision to divide the property at 2797 Lancaster Street into four separate lots and construct a detached quadplex.

Mr. Portlock,

You submitted an application on June 22, 2023. The Planning and Engineering Departments determined that the application is now **complete** as of July 6, 2023.

The application proposes a SB458 expedited land division for HB2001 middle housing development. Per SB458, the city is required to process the application under the procedures outlined in Oregon Revised Statute 197.360 to 197.380. The city has 63 days to make a decision to approve or deny the application; that period ends September 7, 2023.

Please be aware that a determination of a complete application does not guarantee an approval for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6062, or by email at cmyers@westlinnoregon.gov if you have any questions or comments.

Respectfully,

Chris Myers

Chris Myers
Associate Planner