



CITY OF
West Linn

May 15, 2023

Scot Sutton
SG Architecture, LLC
10940 SW Barnes Road #364
Portland, OR 97225

SUBJECT: DR-23-01 Application to construct a new commercial structure at 1919 & 1949
Willamette Falls Drive

Dear Mr. Sutton,

Your revised application received on April 23 and supplemented with additional materials on May 2, 2023 has been deemed **complete** as of May 2, 2023. The city has 120 days to exhaust all local review; that period ends August 30, 2023.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed for public hearings before the West Linn Historic Review Board and Planning Commission.

Please contact me at 503-742-6058, or by email at jfloyd@westlinnoregon.gov if you have any questions or comments.

Sincerely,



John Floyd
Associate Planner