

August 2, 2022

Meredith Hewett J5 Infrastructure Partners 6732 SW Terri Ct. Portland, OR 97225

SUBJECT: Alteration of an existing roof mounted wireless facility Drive (DR-22-05)

Dear Ms. Hewett,

You submitted an application for a Class I Design Review on July 6, 2022. The Community Development Department has reviewed the materials and found the application to be **complete** as of August 2, 2022. The city has 120 days to exhaust all local review, that period ends November 30, 2022.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Manager.

Please contact me at 503-742-6058, or by email at <a href="mailto:ifloyd@westlinnoregon.gov">ifloyd@westlinnoregon.gov</a> if you have any questions or comments.

Sincerely

John Floyd

Associate Planner