



CITY OF West Linn

November 24, 2021

Alison Ross
A New Image Exteriors
8620 SW Scholls Ferry Rd. PMB 326
Beaverton, OR 97008

SUBJECT: Application for alteration of a historic resource at 1798 4th Avenue in the Willamette Historic District (DR-21-10)

Dear Ms. Ross,

You submitted this application on October 4, 2021 and revised materials on November 12, 2021. The Community Development Department has reviewed the revised materials and has found the application to be **complete**. The city has 120 days to exhaust all local review, that period ends March 24, 2022.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Commission Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Manager.

Please contact me at 503-742-6058, or by email at jfloyd@westlinnoregon.gov if you have any questions or comments.

Sincerely,



John Floyd

Associate Planner