



CITY OF West Linn

October 12, 2021

Kerry Sessions
Civil West Engineering
200 Ferry St. SW
Albany, OR 97321

SUBJECT: MISC-21-11 Application requesting a two year time extension for the previous approval of a 3-parcel minor partition: MIP-16-02

Dear Mr. Sessions:

You submitted this application on September 15, 2021. The Planning Department has reviewed the submitted materials and has deemed the application **complete**. The city has 120 days to exhaust all local review; that period ends February 9, 2022.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Department to render a decision on your proposal.

Please contact me at 503-742-6058, or by email at jfloyd@westlinnoregon.gov if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Floyd', is written over the word 'Sincerely,'. The signature is fluid and stylized, with a long horizontal stroke extending to the right.

John Floyd
Associate Planner