



CITY OF
West Linn

October 13, 2021

Michael Jenkins
2065 Ostman Road
West Linn, OR 97068

SUBJECT: DR-21-09 Application requesting a Class I Design Review of an existing single-family home to a salon located at 1673 16th Street

Dear Michael:

You submitted this application on August 18, 2021 and have made a complete resubmittal on October 11, 2021 addressing the incomplete letter dated September 17, 2021. The Planning Department has reviewed the submitted materials and has deemed the application **complete**. The city has 120 days to exhaust all local review; that period ends February 9, 2021.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Department to render a decision on your proposal.

Please contact me at 503-742-6057, or by email at bavila@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Betty Avila
Associate Planner