



## CITY OF West Linn

July 28, 2020

8<sup>th</sup> Court Properties LLC  
Attn: Samuel Grosz  
1 SW Columbia Street, Suite 1800  
Portland, OR. 97204

SUBJECT: DR-20-06 Application for a Class I Design Review at 2130 8<sup>th</sup> Court. Tenant Improvements to an existing commercial building for a proposed medical office.

Samuel:

You submitted this application on July 24, 2020. The Planning Department has reviewed the submitted materials and has deemed the application to be **complete**. The city has 120 days to exhaust all local review; that period ends November 26, 2020.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date by the Planning Director.

Please contact me at 503-742-6062, or by email at [cmyers@westlinnoregon.gov](mailto:cmyers@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

*Chris Myers*

Chris Myers  
Associate Planner