



CITY OF
West Linn

June 1, 2020

Willamette United Methodist Church
1683 Willamette Falls Drive
West Linn, Oregon 97068

SUBJECT: Class II Historic Design Review (DR-20-03) application for replacement of 13 windows and wood siding on south elevation of the church at 1683 Willamette Falls Drive in the Local Willamette Historic District

Greetings:

You submitted this application on May 13, 2020. The Community Development Department has reviewed the submitted materials and has deemed the application to be **complete**. The city has 120 days to exhaust all local review; that period ends September 29, 2020.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Historic Review Board to render a decision on your proposal.

A 14-day public notice will be prepared and mailed. This notice will identify the earliest possible public hearing date by the Historic Review Board.

Please contact me at 503-742-6064, or by email at dwyss@westlinnoregon.gov if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Darren Wyss".

Darren Wyss
Associate Planner