



CITY OF  
**West Linn**

January 24, 2020

Tim Young  
610 NE 78<sup>th</sup> CT  
Portland, OR 97218

SUBJECT: LLA-19-07 application to adjust property lines between 23000 Horizon Drive and 22915 Weatherhill Road.

Dear Mr. Young:

You submitted this application on December 10, 2019. The Planning and Engineering Departments found the application incomplete on January 9, 2020. All required information was subsequently provided January 15, 2020 and the application has now been deemed **complete**. The City now has 120 days to exhaust all local review. That period ends on May 15, 2020.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted. It signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

The Planning Manager's decision is pending. No notice is required per CDC 99.080 (E). Any appeals of the Planning Manager's decision will be heard by the City Council.

Please contact me at 503-742-6057, or by email at [jarnold@westlinnoregon.gov](mailto:jarnold@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Arnold".

Jennifer Arnold  
Associate Planner